



## General Purposes Committee

**Monday 21 January 2019 at 5.45 pm**

Board Room 2 - Brent Civic Centre, Engineers Way,  
Wembley HA9 0FJ

### Membership:

#### Members

Councillors:

M Butt (Chair)  
McLennan (Vice-Chair)  
Agha  
Colwill  
Farah  
Hirani  
Krupa Sheth  
Tatler

#### Substitute Members

Councillors:

Aden, S Choudhary, Kabir, Knight, Miller, M Patel and  
Southwood

Councillors:

Kansagra and Maurice

**For further information contact:** Nikolay Manov, Governance Officer  
Tel: 020 8937 1348, Email: [nikolay.manov@brent.gov.uk](mailto:nikolay.manov@brent.gov.uk)

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**[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting.**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.



# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for absence and clarification of alternate members</b>	
<b>2 Declarations of interests</b> Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Deputations (if any)</b> To hear any deputations received from members of the public in accordance with Standing Order 67.	
<b>4 Minutes of the previous meeting</b> To approve the minutes of the previous meeting as a correct record.	1 - 4
<b>5 Matters arising (if any)</b> To consider any matters arising from the minutes of the previous meeting.	
<b>6 Calculation of Council Tax Base 2019/20</b> This report is presented to enable the Council to fulfil its statutory role to set a Council Tax Base for 2018/19.  The Council Tax must be set between 1 December 2018 and 31 January 2019.	5 - 10
<b>Wards Affected:</b>  All Wards	<b>Contact Officer:</b> Conrad Hall Chief Finance Officer Email: <a href="mailto:conrad.hall@brent.gov.uk">conrad.hall@brent.gov.uk</a> Tel: 020 8937 6528
<b>7 Severance Approval</b> This report seeks approval for one further severance payment to the ones agreed at the meeting on 5 December 2018.	11 - 14

**Wards Affected:**

N/A

**Contact Officer:** Debra Norman  
Director of Legal and HREmail: [debra.norman@brent.gov.uk](mailto:debra.norman@brent.gov.uk)  
Tel: 020 8937 1578**8 Review of Polling Districts, Polling Places and Polling Stations** 15 - 70

A review of the Polling Districts, Polling Places and Polling Stations of the London Borough of Brent has taken place and the resulting recommendations are included in this report.

**Wards Affected:**

All Wards

**Contact Officer:** Melanie Adams  
Electoral Registration and Services  
ManagerEmail: [Melanie.Adams@brent.gov.uk](mailto:Melanie.Adams@brent.gov.uk)  
Tel: 0208 937 1302**9 Appointments to Sub-Committees / Outside Bodies (if any)**

To consider any appointments needing to be made in relation to the Sub Committees appointed by General Purposes Committee.

**10 Exclusion of Press and Public**

There are currently not items listed that will require the exclusion of the press and public.

**11 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 60.



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.



## LONDON BOROUGH OF BRENT

### MINUTES OF THE GENERAL PURPOSES COMMITTEE

Wednesday 5 December 2018 at 5.30 pm

PRESENT: Councillor M Butt (Chair), Councillor McLennan (Vice-Chair) and Councillors Agha, Farah, Colwill, Hirani, Krupa Sheth and Tatler

1. **Apologies for absence and clarification of alternate members**

There were no apologies for absence.

2. **Declarations of interests**

There were no declarations of interests made by Members.

3. **Deputations (if any)**

There were no deputations received.

4. **Minutes of the previous meeting**

**RESOLVED** that the minutes of the following meetings be approved as an accurate record.

4.1 Monday 15 October 2018; and

4.2 Wednesday 31 October 2018

5. **Matters arising (if any)**

There were no matters arising.

6. **Severance Approvals**

Debra Norman (Head of Legal and HR) introduced the report, which members were advised was seeking approval to a number of specific severance payments, in accordance with the Council's Voluntary Redundancy Scheme along with a separate severance payment arising as a result of a restructure.

Members noted the background to the establishment of the Voluntary Redundancy Scheme, as set out in section 3 of the report and the process under which applications received under the scheme had been assessed. This had involved consideration of a business case in relation to each application assessed against not only financial implications but also the business needs and efficiency of the service.

In terms of the overall scheme, Members noted:

- that a total of 82 applications had been approved with an additional 12 (as detailed in Appendix 1 of the report) being recommended for approval by General Purposes Committee in view of the Council's Pay Policy Statement under the Localism Act 2011 requiring the approval of any termination payments (including the pension strain) exceeding £100k by Full Council or an appropriate Committee of the Council;
- In terms of those applications approved, 75 had been confirmed as accepted, six had been withdrawn and one applicant had left the Council for other reasons;
- The termination payments in excess of £100k being recommended for approval within Appendix 1 of the report did not all relate to the highest earners with the nature of payments in many cases reflecting length of service and age;
- The financial implications arising from the proposals, as detailed in section 4 of the report. The business case for each proposal had been based on a benchmark period of not more than two years for the cost of the redundancy to be offset by consequent savings to the Council (net any saving reinvested as part of a restructure). The overall payback period of the total termination payments was expected to be approximately 1.6 years. As a result of the scheme it had also been possible to identify approximately £0.6m of additional savings;
- The diversity implications and equality impact assessment undertaken in respect of the scheme, as detailed within section 5 and Appendix 3 of the report. Whilst the assessment had identified that the application of a two year payback period to individual redundancy applications would impact on those aged 55 years and over and this was likely to be materially justified by the policy objective of contributing to the Council's savings requirement and to the avoidance/minimising of compulsory redundancies, applying the benchmark to the scheme as a whole avoided this impact.

In addition to the severance payments being recommended in relation to the Voluntary Redundancy Scheme, Members also noted the proposal for an additional payment arising from a restructure which totalled in excess of £100k. Further detail had been provided in Appendix 2 of the report which had been identified as containing exempt information under Section 100A(4) of the Local Government Act 1972 (Para 1 – information relating to an individual). As Members indicated they were minded to accept the proposal without the need for further discussion, the press and public were not excluded for this part of the meeting.

During the subsequent discussion, further clarification was provided for members on the way in which the business case relating to each application had been assessed to take account of the needs and impact on the service. Debra Norman confirmed that in addition to financial considerations this process had involved an assessment of the way in which services would continue to be delivered after any redundancy had been implemented. Carolyn Downs (Chief Executive) also felt it important to highlight that whilst recognising the benefits of the scheme from an employee relation and management perspective not all applications had been approved following an assessment of the business case. In addition in some cases not all the cost of a deleted post was being taken as a saving and there would be investment of part in restructured arrangements within the service.

Further details were then sought by members on the process for seeking to develop talent and leadership skills within the organisation. In response, Debra Norman highlighted the work being undertaken within the Learning & Development team around the talent management strategy and a second cohort of the Council's Leadership Programme. Members were also pleased to note extensive use of the Apprenticeship Levy in supporting the development of staff and the wider Learning & Development offer available to staff.

In terms of the Equality Impact Assessment, Members sought further detail on the higher percentage of female voluntary redundancy applications being rejected than males. In response, Althea Loderick (Strategic Director, Resources) advised that this reflected the nature of the roles the applications had been received in relation to. A number of applications rejected on the basis of needs of the service had related to social care positions where a higher percentage of the workforce was female. In terms of monitoring reasons for individuals seeking voluntary redundancy, Carolyn Downs advised members that staff in each post would be expected to complete a formal exit interview prior to leaving the council which would provide an opportunity to identify any specific issues. Althea Loderick advised that no specific trends or issues had been identified to date but monitoring would continue.

As no further issues were raised it was **RESOLVED** that:

- (1) The severance payments set out in Appendix 1 and 2 of the report be approved.
- (2) To note that none of the payments pursuant to the voluntary redundancy scheme would include any element additional to sums calculated in accordance with the Council's Managing Change Policy and the requirements of the Local Government Pension Scheme;
- (3) To note the overall outcome of the Voluntary Redundancy Scheme run during August and September 2018.

## 7. **Appointments to Sub-Committees / Outside Bodies**

**RESOLVED** to approve the following changes in appointments on General Purposes Sub Committees:

### **PENSION BOARD**

- (1) Councillor Kabir to replace Councillor Perrin as a full member of the Pension Board
- (2) Councillor R.Patel to replace Councillor Aden and Councillor Marquis to replace Councillor Choudhary as substitute members of the Pension Board.

Membership of the Pension Board was therefore confirmed as:

**DAVID EWART (C)**  
**CRANE**

**INDEPENDENT CHAIR**  
**LABOUR**

**KABIR**

**LABOUR**

**SUBSTITUTE MEMBERS:**

**LABOUR:** MARQUIS, R.PATEL

**BRENT PENSION FUND SUB-COMMITTEE**

In view of the changes agreed to membership of the Pension Board, General Purposes Committee also noted that membership of the Brent Pension Fund Sub Committee would remain as follows:

**CHOUDHARY (C)**

**LABOUR**

**ADEN (VC)**

**LABOUR**

**DALY**

**LABOUR**

**LO**

**LABOUR**

**MAURICE**

**CONSERVATIVE**

**PERRIN**

**LABOUR**

**STEPHENS**

**LABOUR**

**CO-OPTED NON-VOTING:**

**FRANCESCA HAMMOND**

(UNISON)

**SUBSTITUTE MEMBERS:**

**LABOUR:** CHOUDRY, KABIR, MCLEISH, NAHEERATHAN

**CONSERVATIVE:** COLWILL, KANSAGRA

**8. Exclusion of Press and Public**

Not required.


**9. Any other urgent business**

None.

The meeting closed at 5.45 pm

M BUTT

Chair

	<b>General Purposes Committee</b> 21 January 2019
	<b>Report from the Chief Finance Officer</b>
<b>Calculation of Council Tax Base 2019/20</b>	

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Key
<b>Open or Part/Fully Exempt:</b> <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
<b>No. of Appendices:</b>	None
<b>Background Papers:</b>	N/A
<b>Contact Officer(s):</b> <small>(Name, Title, Contact Details)</small>	Conrad Hall Chief Finance Officer Email: <a href="mailto:conrad.hall@brent.gov.uk">conrad.hall@brent.gov.uk</a> Tel: 0208 937 6528  Ravinder Jassar Head of Finance Email: <a href="mailto:ravinder.jassar@brent.gov.uk">ravinder.jassar@brent.gov.uk</a> Tel: 0208 937 1487

## 1.0 Purpose of the Report

- 1.1 This report is presented to enable the Council to fulfil its statutory role to set a Council Tax Base for 2018/19. The Local Government Finance Act (LGFA) 1992, as amended by the LGFA 2003 & LGFA 2012, requires the Authority to formally calculate the Council Tax Base for 2019/20 and pass this information to precepting authorities by 31 January 2019. The tax base must be set between 1 December 2018 and 31 January 2019.

## 2.0 Recommendations

- 2.1 Agree that the band D equivalent number of properties is calculated, as shown, in accordance with the Government regulations.

- 2.2 Agree that the collection rate for Council Tax for 2019/20 is set at 97.63%.
- 2.3 Subject to (2.1) and (2.2) above, a Council Tax Base for 2019/20 of 96,639 Band D equivalent properties be approved.

### **3.0 Tax Base**

- 3.1 The calculation of the tax base is one of the technical stages in the process of setting the Council Tax, which is scheduled for the Council Meeting on 25 February 2019.
- 3.2 The Local Government Finance Act (LGFA) 1992, as amended by the LGFA 2003 & LGFA 2012, requires the Authority formally to calculate the Council Tax Base for 2019/20 and pass this information to precepting authorities by 31 January 2019. The tax base must be set between 1 December 2018 and 31 January 2019.
- 3.3 Brent, like all Local Authorities, has to work out how much next year's band D Council Tax should be so that the total tax that will be collected equals the budget required to pay for its services. To work out the band D tax, the budget requirement is divided by a figure called the Council Tax base, which is calculated in this report. In effect, the tax base represents the aggregate taxable value of all residential property in Brent. As well as Brent, the Greater London Authority also needs the tax base figure to work out how much they need to add on to Brent's Council Tax to pay for their services. This is formally known as their 'precept'.
- 3.4 The Council's 'number of taxable properties' has been calculated in accordance with relevant procedures and guidance for 2019/20. The calculation of the Tax Base has two parts:
- (a) The number of taxable properties shown as 'band D equivalents' and
- (b) The expected collection rate for the year.
- 3.5 The calculation method is set out in the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as amended. For calculating the Tax Base, (and setting the Council Tax) properties in each of the eight valuation bands are given different weightings. These weightings are shown as a proportion of the band D value. These are shown below:

Band	A	B	C	D	E	F	G	H
Weighting	6/9	7/9	8/9	1	11/9	13/9	15/9	2

- 3.6 The calculation is primarily based on the Council Tax base return submitted to the Department of Communities and Local Government in October 2018, which is used in Government grant calculations. This sets out the factual number of Band D properties, after taking account of the level of Council Tax support. An estimate is also made for the growth in the tax base expected in 2019/20 arising



out of new housing developments in the borough.

- 3.7 Very strictly speaking, then, the Council Tax base for 2019/20 could be expressed as:
- The Band D equivalent properties as at 1 October 2018; plus
  - The estimated growth in Band D properties between 1 October 2018 and 31 March 2019 (as all of these properties will be liable for Council Tax in 2019/20); plus
  - Half of the estimated growth in Band D properties during 2019/20 (all of these properties will be liable for Council Tax in 2019/20 but as they will complete, on average, half-way through the year, only half of their tax raising potential should be taken into account).
- 3.8 The starting point of the Band D properties as at 31 October 2018 is known, and is 94,139. This is only 0.75% higher than the equivalent figure as at 31 October 2017, which would suggest that the rate of housebuilding growth in the borough is slowing down. However, the data from the council's planning department shows a large number of consented schemes likely to complete in 2019/20, and this general trend is also supported by new Council Tax registrations that are currently awaiting banding by the Valuation Office Agency. This will be reviewed during 2019/20 and if the new properties have at that time come on stream at a slower rate than expected then it may be prudent to adopt a lower rate of growth for 2020/21 to keep the collection fund in balance.

#### **4.0 Council Tax Collection Rate**

- 4.1 The figure for Band D properties then needs to be adjusted to reflect the fact that 100% collection of Council Tax is unlikely to be achieved. The Council Tax base set by the council takes account of what is eventually expected to be collected, not just by the end of the financial year in question. This is referred to as the lifetime collection rate.
- 4.2 Between 2001/02 and 2012/13 the council's lifetime collection rate was set at 97.5% as an assessment of the amount to be collected for the relevant year. For 2013/14 this was reduced to 96% to take account of the anticipated impact of households formerly receiving Council Tax benefit who now have to pay at least part of their Council Tax bill. In practice the effect of this has been less than anticipated, and an assumption of 97.63% eventual collection is recommended for 2019/20, unchanged from 97.63% in 2018/19.
- 4.3 This recommendation is based on a historical analysis of collection rates. For example, the collection rate for the financial year 2013/14 as at October 2018 was 97.44% and in October 2017 it was 97.32%. If this trend were to continue it is likely that a collection rate beyond 97.63% could be achieved in two years' time.

*Note: The "budgeted" collection rate differs from the "in year" collection rate. The budgeted collection rate is a lifetime collection rate and is based on all payments received after the year in which the Council Tax relates. The in year collection reflects payments actually received between 1<sup>st</sup> of April and 31 March of the year for which the Council Tax relates.*

- 4.4 This does not mean that collection efforts will stop once the budgeted collection levels have been reached, or that eventual losses will necessarily be 2.37%. It is, however, essential that an adequate non-collection allowance be made each year. The Government recognises that no billing authority can collect every pound of Council Tax and that an element of collection will continue after the relevant year. The legislation provides for an allowance for non-collection to be incorporated into the calculation of the tax base.
- 4.5 If an over-optimistic assumption of the achievable collection rate is made, at some later stage a deficit in the Collection Fund will have to be declared, resulting in the need to increase the level of Council Tax in subsequent years to recover the deficit. Alternatively if the assumed collection rate is exceeded, a surplus could be declared later on. For 2019/20 it is considered realistic to assume an overall eventual collection level of 97.63%, as outlined above.

## **5.0 Setting the Council Tax Base**

- 5.1 Taking into accounts all of the considerations above, the calculation of the tax base for 2019/20 is proposed as follows:

Estimated Band D equivalent properties = 98,985

Multiplied by:

The estimated lifetime rate of collection (97.63%)

This produces the following calculation:  $98,985 \times 97.63\% = 96,639$

## **6.0 Financial Implications**

- 6.1 The proposed Council Tax base for 2019/20 is 96,639 and will form part of the overall calculation of the Council's budget that will be presented to Cabinet in February 2019.
- 6.2 There is a risk that should the actual tax base (for budget setting purposes) be less than the actual prevailing tax base in the borough (likewise for the assumed vs the actual collection rate), a deficit on the collection fund will have to be declared resulting in the need to increase the level of Council Tax in subsequent years. Alternatively if the assumed collection rate is exceeded, a surplus could be declared.

## **7.0 Legal Implications**

- 7.1 The Council Tax Base is the equivalent number of Band D dwellings (after taking account of discounts and exemptions) which would raise the same amount of tax as the actual number of liable dwellings in the borough, with their actual spread of bands. The Band D equivalent total is then multiplied by the estimated collection rate for the year, to give the Council Tax Base figure. In the Council Tax calculation process to be undertaken at Full Council on 25 February 2019 this figure will be used to calculate the amount of tax to be levied for a Band D dwelling. The Council Tax level for each valuation band is then calculated by a fixed ratio which each band bears to the Band D figure. The

Council's Constitution currently requires that the calculation of the Council Tax Base be carried out by the General Purposes Committee.

- 7.2 Section 11A of the 1992 Local Government Act enables the Secretary of State to designate by regulations: (i) Categories of properties in respect of which the discount available in respect of empty properties may be reduced to a percentage of at least 10% (section 11A(3)); and (ii) Categories of properties in respect of which the discount may be reduced to any percentage or eliminated entirely (section 11A(4)). In the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 the Secretary of State has designated furnished dwellings which are not the sole or main residence of an individual for the purposes of section 11A(3) (except caravan pitches and boat moorings) and unfurnished unoccupied properties for the purposes of section 11A(4). Sections 11 and 12 of the Local Government Finance Act 2012 give billing authorities the discretion to vary the discounts applicable to specific classes of empty properties, second homes and long term empty properties from 1 April 2013.

## **8.0 Equality Implications**

- 8.1 None arising directly from this report


## **9.0 Consultation with Ward Members and Stakeholders**

- 9.1 Not applicable for this report.

**Report sign off:**

**CONRAD HALL**  
Chief Finance Officer

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 <b>Brent</b>	<b>General Purposes Committee</b> 21 January 2019
	<b>Report from the Chief Executive</b>
<b>Severance Approval</b>	

<b>Wards Affected:</b>	N/A
<b>Key or Non-Key Decision:</b>	N/A
<b>Open or Part/Fully Exempt:</b> (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
<b>No. of Appendices:</b>	None
<b>Background Papers:</b>	None
<b>Contact Officer(s):</b> (Name, Title, Contact Details)	Debra Norman Director of Legal and HR Email: <a href="mailto:debra.norman@brent.gov.uk">debra.norman@brent.gov.uk</a> Tel: 0208 937 1578

## 1.0 Purpose of the Report

- 1.1 The Committee received a report at its meeting on 5 December 2018 which sought approval to make severance payments to officers as a result of the Council's Voluntary Redundancy Scheme where the redundancy and severance payment, when added to the pension strain costs that the Council must bear as part of the Pension scheme rules, came to over £100,000. This report seeks approval for one further severance payment the details of which are set out in the report.

## 2.0 Recommendations

- 2.1 To approve the severance payment set out in the report.
- 2.2 To note that this payment does not include any element additional to sums calculated in accordance with the Council's Managing Change Policy and the requirements of the Local Government Pension Scheme.

### **3.0 Detail**

- 3.1 On 2 August 2018 the General Purposes Committee agreed that the Council would implement a Voluntary Redundancy Scheme in advance of planning and implementing restructures as part of re-modelling the Council to achieve the savings required in the Council budget over the coming period. It was agreed that employees taking voluntary redundancy under the scheme would continue to work until the end of the financial year (31 March 2019) unless exceptionally another date was agreed by the Chief Executive. The scheme was implemented from 3 August 2018 and closed for applications on 28 September 2018. 149 applications were received.
- 3.2 All applications were assessed on the basis of the efficiency of the service and longer term financial considerations. As a result, 82 applications were approved, of which 12 were agreed by this Committee as the termination payments exceed the £100,000 threshold requiring a Member decision. These payments were considered and approved at the meeting of the Committee on 5 December 2019.
- 3.3 Unfortunately there was a delay in receiving the pension capital costs for one of the applicants and having now received the information the capital costs when added to the redundancy payment cause the overall severance payment to exceed the £100,000 threshold.

	Redundancy	Pension Capital Cost	Total
Employee 13	£32,009.73	£87,309.61	£119,319.34

### **4.0 Financial Implications**

- 4.1 As set out in the report, the benefits of the scheme were not only financial. Nonetheless, it is important to consider the financial implications.
- 4.2. The total termination payments will be £5.3m and savings of £3.3m will be achieved. This equates to an overall payback period of approximately 1.6 years, which is well within the two year benchmark.
- 4.3. Most of the savings will form part of the delivery of the proposals set out in the draft budget of 15 October 2018, if agreed. However, approximately £0.6m of additional savings have been identified through this exercise, of which nearly half relate to the HRA and DSG budgets. Redundancy costs will also be properly apportioned between different ring-fenced elements of the budget.

### **5.0 Legal Implications**

- 5.1 The Council has power to enhance the statutory redundancy scheme and to make severance payments to staff not eligible for that scheme under Regulations 5 and 6 of the Local Government (Early Termination of Employment) (Discretionary Compensation) (England & Wales) Regulations 2006 (as amended) where dismissal is for redundancy or efficiency reasons.
- 5.2 Under the Redundancy Payments (Continuity of Employment in Local Government) Modification Order continuous service with bodies listed in the

Order is included in the calculation of an employee's continuous employment for redundancy purposes.

5.3 The Government has put forward various proposals to reduce and standardise severance payments in the public sector. The proposals, none of which are operative at the moment, are:

- (a) requiring repayment of public sector exit payments by those with annual earnings above £80,000 should they return to work in the public sector within one year (Small Business, Enterprise and Employment Act 2015). Implementation of regulations to effect these changes (the Repayment of Public Sector Exit Pay Regulations 2016) is still awaited;
- (b) placing a cap on exit payments of £95,000 (Small Business, Enterprise and Employment Act 2015) subject to further consultation on the draft Public Sector Exit Pay Regulations;
- (c) making public sector exit compensation terms fairer, more modern and more consistent, including through the following means:
  - A maximum salary of £80,000 for the calculation of exit payments.
  - A taper on the amount of lump sum compensation an individual is entitled to receive as they get close to the normal pension age or target retirement age of the pension scheme.
  - Action to reduce the cost of employer-funded early access to a pension as an exit term.The government has published its response to the consultation but has not yet brought forward draft legislation.

5.4 Firm implementation dates for these provisions have not yet been announced and so whether any of them will be implemented at a time and in a way that impacts on the payment General Purposes Committee is being asked to agree is unknown.

5.5 Other legal implications are contained in the body of the report.

## **6.0 Diversity Implications**

6.1 These were considered in the report considered by the Committee at its meeting of 5 December 2018. The individual included in this report was included in the Equality Impact Assessment appended to that report and there are no changed consideration to note.

## **7.0 Consultation with Ward Members and Stakeholders**

7.1 None.

## **8. Human Resources/Property Implications (if appropriate)**


8.1 None pursuant to this individual case.

**Report sign off:**

**CAROLYN DOWNS**  
Chief Executive

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	<b>General Purposes Committee</b> 21 January 2019
	<b>Report from the Chief Executive and (Acting) Returning Officer</b>
<b>Review of Polling Districts, Polling Places and Polling Stations</b>	

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Non key
<b>Open or Part/Fully Exempt:</b> (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
<b>No. of Appendices:</b>	Four: <ul style="list-style-type: none"> <li>• Maps outlining the existing arrangements and proposed changes</li> <li>• Maps outlining the current arrangements for all wards</li> <li>• Summary of the (Acting) Returning Officer's proposals</li> <li>• Comments received in response to the consultation</li> </ul>
<b>Background Papers:</b>	None
<b>Contact Officer(s):</b> (Name, Title, Contact Details)	Melanie Adams Electoral Registration and Services Manager Email: <a href="mailto:melanie.adams@brent.gov.uk">melanie.adams@brent.gov.uk</a> Tel: 0208 937 1302  Thomas Cattermole Head of Executive and Member Services Email: <a href="mailto:thomas.cattermole@brent.gov.uk">thomas.cattermole@brent.gov.uk</a> Tel: 0208 937 5446

## 1.0 Purpose of the Report

- 1.1 In accordance with the Electoral Registration and Administration Act 2013, every local authority in England and Wales must undertake and complete a review of all polling districts and polling places in its area within a 16 month period commencing from 1 October 2018 to 31 January 2020.

## 2.0 Recommendations

- 2.1 A review of the Polling Districts, Polling Places and Polling Stations of the London Borough of Brent has taken place and the resulting recommendations are included in this report.

2.2 Consultation on the review findings took place between 1 October and 31 October 2018. As part of the review representations were sought from all elected representatives for Brent, agents from the May/June polls affiliated with a political party, the (Acting) Returning Officer for the London Borough of Camden, the Brent Connects database, the Brent Disability Forum, members of the public and all existing polling stations.

2.3 Summary of recommendations:

Brondesbury Park ward:

2.3.1 For polling district HBP5, it is recommended that Landau House Community Centre polling place be replaced by the Brondesbury Bowling Club Pavilion, Chatsworth Road.

Dudden Hill ward:

2.3.2 It is recommended that the polling districts CDU1 and CDU2 be merged and that St Catherine's Church be used as the polling place for the new polling district (CDU1). The remaining polling districts CDU3-CDU6 would be renamed CDU2-CDU5.

Harlesden ward:

2.3.3 It is recommended that the properties in Bridge Court, 41 Craven Park be moved from polling district CHA1 into CHA5.

2.3.4 That the properties in Fig Tree Close be moved from polling district CHA3 into CHA5.

Northwick Park ward:

2.3.5 It is recommended that a new polling district be created to serve the University of Westminster Halls of Residence and the Northwick Park Hospital nursing accommodation. This polling district would be named NNP2 and the polling place would be the Northwick Park Hospital Social Club. The existing polling districts NNP2-NNP5 would be renamed NNP3 - NNP6.

Preston ward:

2.3.6 It is recommended that the properties in Fernleigh Court be moved from polling district NPR2 into NPR1.

Queens Park ward:

2.3.7 It is recommended that the properties in Mortimer Road be moved from polling district HQP3 into HQP2.

Queensbury ward:

- 2.3.8 It is recommended that polling districts NQY5 and NQY6 be merged and that Roe Green Primary School be used as the polling place for the new polling district.

Stonebridge ward:

- 2.3.9 It is recommended that the boundary between polling districts CST5 and CST6 be moved to the railway line.

Sudbury ward:

- 2.3.10 It is recommended that the properties on East Lane, Stilecroft Gardens and Watford Road be moved from polling district NSU1 into NSU4.

Tokington ward:

- 2.3.11 It is recommended that the boundaries for polling districts CTO1 and CTO2 be completely redrawn and that Brent Civic Centre be used as the polling place for CTO1 and that the Yellow Pavilion, Harbutt Road be used as the polling place for CTO2.

- 2.3.12 Maps outlining the existing arrangements and proposed changes for these wards are attached at Appendix A.

Remaining wards

- 2.3.13 No changes are proposed to the following wards, and no responses to the consultation were received in respect of them: Alperton, Barnhill, Dollis Hill, Fryent, Kensal Green, Kenton, Kilburn, Mapesbury, Welsh Harp, Wembley Central, and Willesden Green.

- 2.4 A response supporting the current arrangements from the (Acting) Returning Officer for the London Borough of Camden was received in respect of the Hampstead and Kilburn Parliamentary Constituency. It is therefore proposed that no further changes are made to the existing polling districts or polling places in these wards other than outlined above.

- 2.5 Maps outlining the current arrangements for all wards make up Appendix B.

### **3.0 Detail**

- 3.1 The Electoral Registration and Administration Act 2013 requires each electoral registration authority in England, Scotland and Wales to carry out a review of both its polling district boundaries and its polling places every five years. Members are asked to make a decision on new electoral arrangements in time for any changes to be incorporated into the Revised Register for Brent being republished on 1 March 2019.

- 3.2 Polling districts, polling places and polling stations may be defined as follows:

A **polling district** is a geographical sub-division of an electoral area, i.e. a UK Parliamentary constituency, a European Parliamentary electoral region, a ward or an electoral division.

A **polling place** is a geographical area in which a polling station is located. However, as there is no legal definition of what a polling place is, the geographical area usually defined as the premises inside which voting takes place.

A **polling station** is the actual area where the process of voting takes place, and must be located within the polling place designated for the particular polling district.

In accordance with Electoral Commission guidance, no more than 2,500 electors should be allocated to a polling station.

- 3.3 The Council is required to give notice of the review and to consult with interested parties, including organisations with a particular interest and expertise in advising on access to buildings for people with different types of disability.
- 3.4 The consultation period ran from 1 October to 31 October 2018. Notice of the consultation was sent to all elected members of the Council, to local MPs, MEPs and the GLA member for Brent and Harrow. All existing and proposed polling stations were contacted. Furthermore, a presentation was given at the Brent Disability Forum. In addition, the consultation was publicised through the Council's consultation portal. The (Acting) Returning Officer for the London Borough of Camden, who is responsible for the Hampstead and Kilburn parliamentary constituency, was also invited to comments on proposals.
- 3.5 The following people and organisations were directly invited to comment as part of as part of the review:
  - All Elected Representatives for Brent.
  - All agents from the May/June 2018 Local elections who are affiliated with a political party.
  - London Borough of Camden (Acting) Returning Officer.
  - All members of the Brent Connects database.
  - Brent Disability Forum.
  - All current polling stations.
- 3.6 As part of the review, the (Acting) Returning Officer for Brent prepared a report on proposed arrangements for the authority. That report has been posted on the Council's website at [www.brent.gov.uk/pdreview](http://www.brent.gov.uk/pdreview). All elected representatives for Brent were notified of the report when it was posted on the website.
- 3.7 The (Acting) Returning Officer's report has made recommendations for alternative polling station locations where existing venues have become unavailable and some adjustments to polling district boundaries where districts have outgrown the capacity of the polling station location. A summary of the

(Acting) Returning Officer's proposals make up Appendix C. Comments received in response to the consultation make up Appendix D.

#### Brondesbury Park Ward

- 3.8 Landau House Community Centre is currently unavailable to be used as a polling station. Brondesbury Bowling Club Pavilion, Chatsworth Road nearby to the current polling station location, is the recommended replacement.
- 3.9 The (Acting) Returning Officer for Hampstead and Kilburn constituency, in which Brondesbury Park ward lies, has indicated his approval of the recommended arrangements.

#### Dudden Hill Ward

- 3.10 Since the last review, the site of the former Neasden Library has been acquired by new owners who are now reluctant to allow the continued use of the building as a polling place. As no other premises could be found in the polling district in advance of the elections in 2017, it was decided that the polling station be relocated to St Catherine's Church.
- 3.11 As this arrangement worked well it is proposed that the polling districts CDU1 and CDU2 are merged and that St Catherine's Church be used as the polling place for the new polling district. The remaining polling districts CDU3-CDU6 would also be renamed CDU2-CDU5

#### Harlesden Ward

- 3.12 The arrangements for Harlesden ward are considered to be generally satisfactory for electors. However the boundary between polling districts CHA1, CHA3 and CHA5 is skewed. It is therefore proposed that the boundary is redrawn following the centre of Craven Park and intersecting with Church Road.

#### Northwick Park Ward

- 3.13 The nursing accommodation and the University of Westminster Halls of Residence are cut off from the remainder of the polling district, so is it proposed that a new polling district is created. Under the proposal the boundary that runs behind Norval Road would intersect with the ward boundary at centre of Watford Road adjacent to 269. It is further proposed that the Social Club, Northwick Park Hospital be used as the polling place for the new NNP2.
- 3.14 This proposal would require the existing southern part of NNP2 be renamed as NNP5 and the existing NNP5 be renamed NNP6.

#### Preston Ward

- 3.15 The arrangements for Preston ward are generally considered to be satisfactory for electors. However Fernleigh Court is currently split between two polling districts, it is therefore proposed to move the affected properties in the polling district NPR2 into NPR1.

### Queens Park Ward

- 3.16 Under the current arrangements the boundary between polling districts HQP2 and HQP3 appears illogical as Mortimer Road is separated from the remainder of HQP3 by Chamberlayne Road. It is proposed that Mortimer Road be moved into HQP2 by extending the boundary that currently runs through the centre of Chamberlayne Road to the railway line and intersects with the current boundary for HQP5.
- 3.17 The (Acting) Returning Officer for Hampstead and Kilburn constituency, in which Queens Park ward lies, has indicated his approval of the recommended arrangements.

### Queensbury Ward

- 3.18 Brent River College was previously a Council building (Kingsbury Resource Centre). Brent River College is Pupil Referral Unit, and the head teacher has asked if we could find an alternative location as its use as a polling station causes significant disruption. Further, this polling station falls outside of the ward, in Fryent ward.
- 3.19 It is therefore proposed that polling districts NQY5 and NQY6 are merged and Roe Green Primary School be used as the polling place for the merged district.

### Stonebridge Ward

- 3.20 Currently the boundary between polling districts CST5 and CST6 is adjacent to the edge of Park Royal. The industrial estate now has some residential properties in it. Residents in those properties currently have to go some distance and cross the railway to get to their polling station.
- 3.21 It is therefore proposed that the boundary between CST5 and CST6 be redrawn using the railway line as the boundary.

### Sudbury Ward

- 3.22 Following a comment from a member of the public, it is proposed that the properties on East Lane, Stilecroft Gardens and Watford Road that are currently in polling district NSU1 district be moved into NSU4.

### Tokington Ward

- 3.23 The electorate for polling district CTO2 is now very large (6,279), and will be increasing in size as the new developments are completed. While I am aware that this will need to be revisited after the new ward boundaries come into force this is an issue that needs addressing in the short term.
- 3.24 It is proposed that the existing boundary between polling districts CTO1 and CTO2 is completely redrawn. The new boundary would run through the centre of Olympic Way, along Wembley Splay to Engineers Way continuing behind the Montana and Dakota buildings. It would then carry on along Engineers Way to

Wembley Boulevard to Royal Route before meeting Wembley Hill Road and running to the existing boundary.

- 3.25 The polling place for the new polling district CTO1 would be Brent Civic Centre and the polling place for the new polling district CTO2 would be the Yellow Pavilion.

#### **4.0 Financial Implications**

- 4.1 The cost of Council elections and by-elections is met by the local authority. For all other elections, funding is provided either by the government or the Greater London Authority.
- 4.2 Any increase in the amount of polling stations would incur additional costs in terms of building hire, equipment and polling station staff. The cost incurred from using Council maintained buildings is limited to covering heating, lighting and cleaning costs. These costs are met by the Council only when used for Council elections or by-elections.

#### **5.0 Legal Implications**

- 5.1 The review referred to in this report is a legal requirement placed on the authority by the Electoral Administration Act 2006 and the Review of Polling Districts and Polling Places 2006.

#### **6.0 Equality Implications**

- 6.1 The purpose of the review is to ensure that no elector is discouraged from voting because of any inconvenience placed in his or her way by the choice of polling station location in their area. The accessibility of premises for all electors is taken into consideration as a matter of normal procedure.

#### **7.0 Consultation with ward and stakeholders**

- 7.1 As outlined above, the consultation period ran from 1 October to 31 October 2018. Notice of the consultation was sent to all members of the Council, to local MPs, MEPs and the GLA member for Brent and Harrow. All existing and proposed polling stations were contacted. A presentation was given at the Brent Disability Forum. In addition, the consultation was publicised through the Council's consultation portal.

#### **8.0 Human Resources/Property Implications (if appropriate)**

- 8.1 There are no direct human resources or property implications.

Report sign off:

**CAROLYN DOWNS**

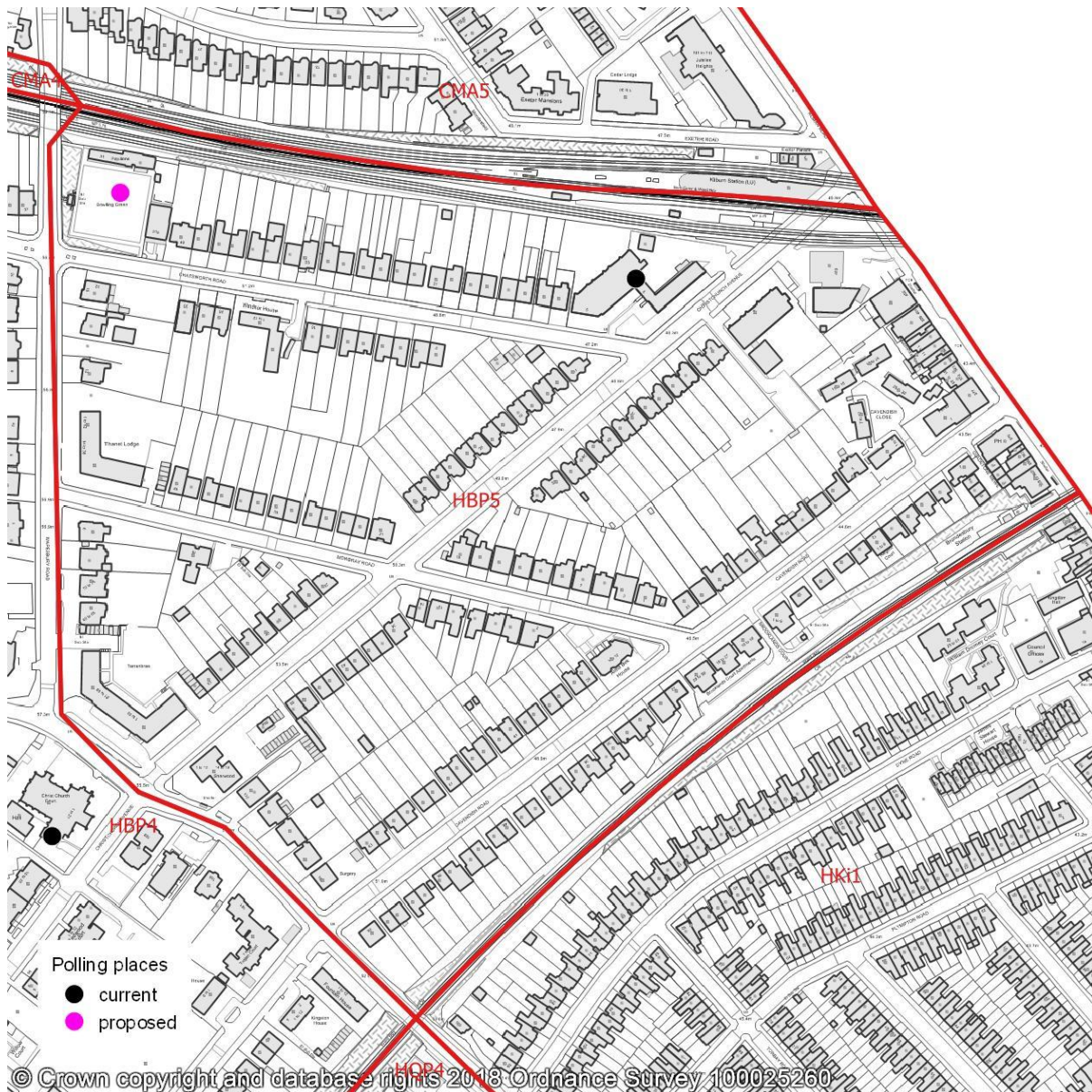
Chief Executive and (Acting) Returning Officer

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## Appendix A – Maps outlining the existing arrangements and proposed changes

Proposed new polling place for HBP5.

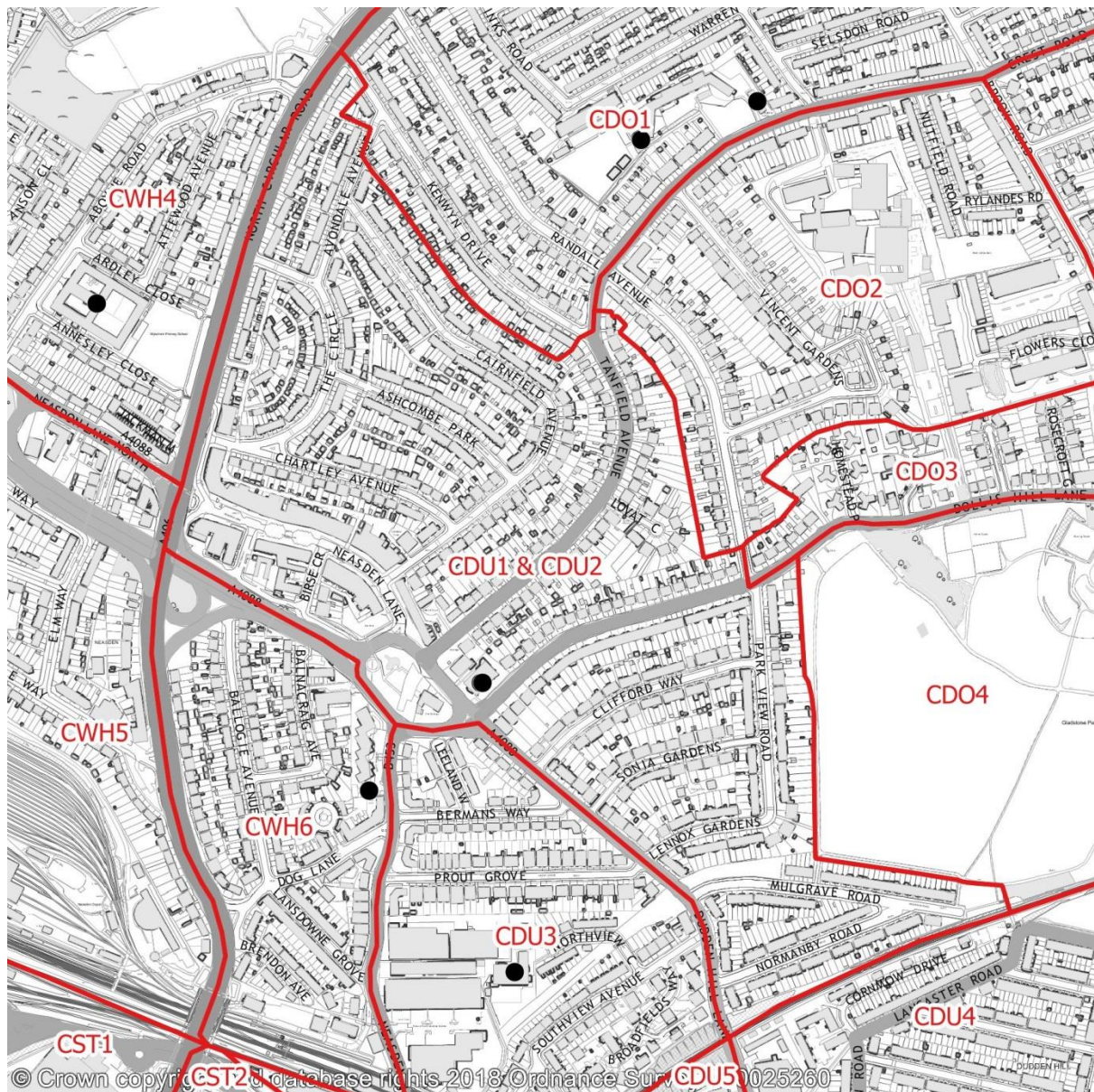




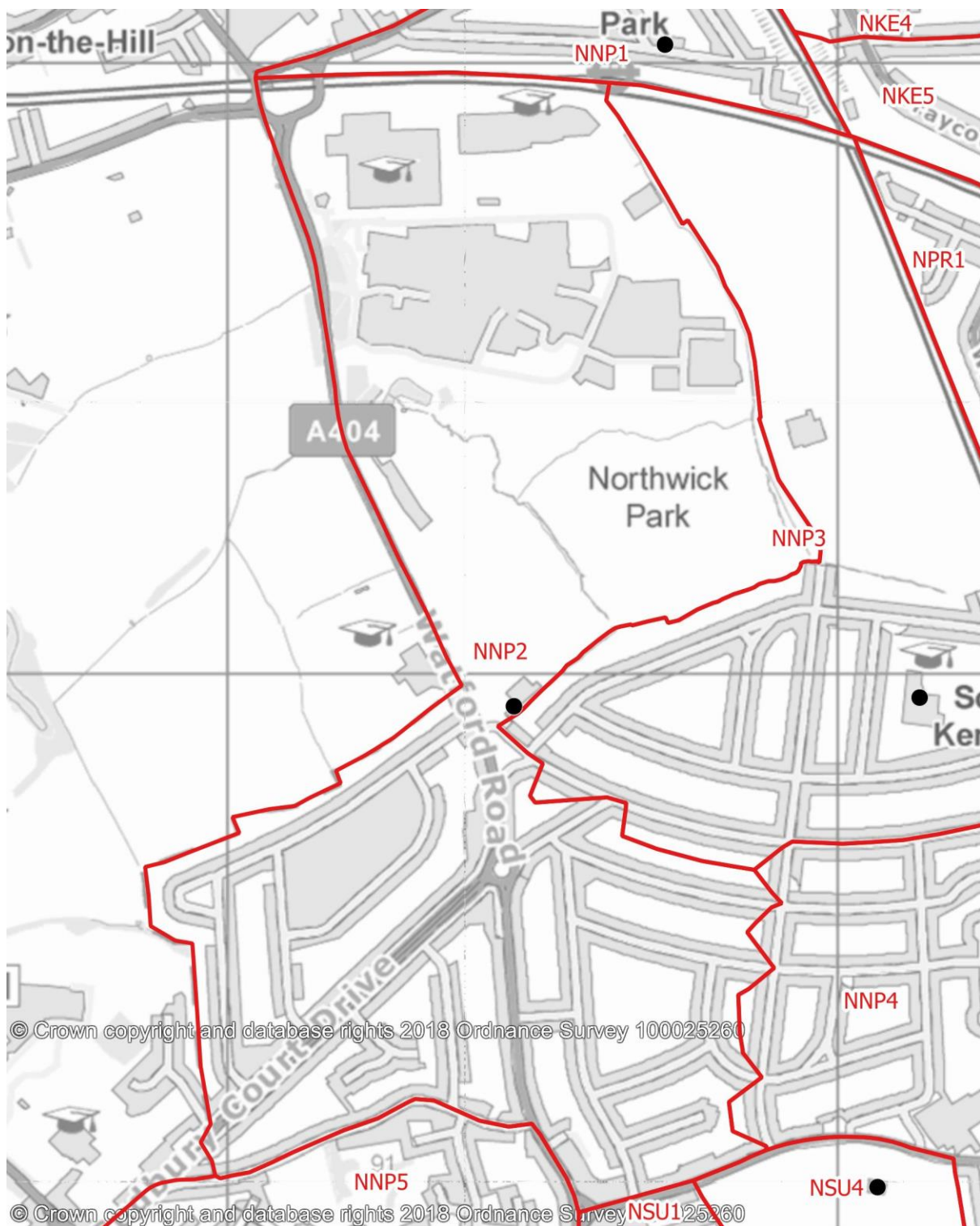




## Proposal for merged CDU1 and CDU2



## Current arrangements for NNP2

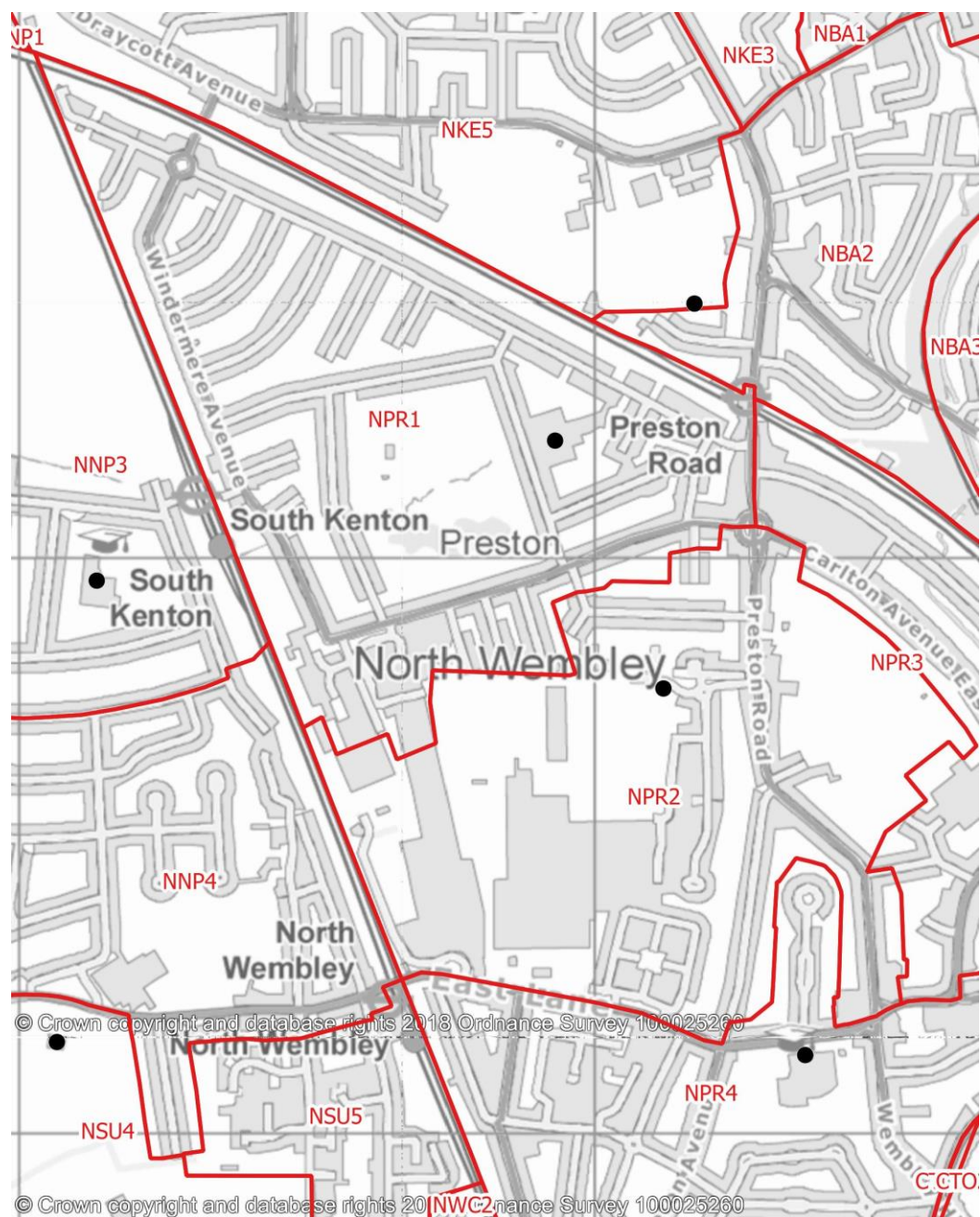




## Proposed change to NNP2

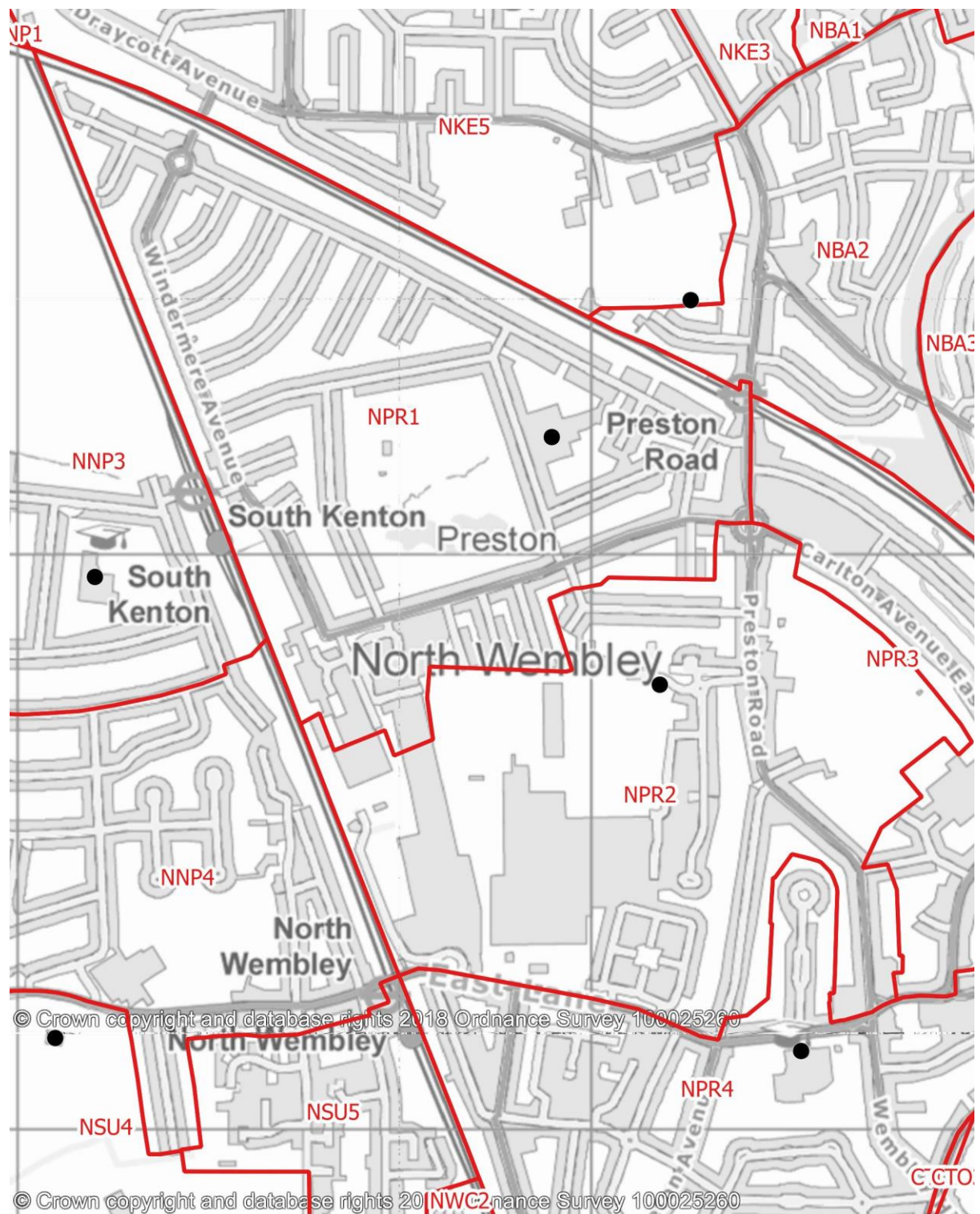


## Current arrangements for NPR1 and NPR2





## Proposal for moving Fernleigh Court into NPR1



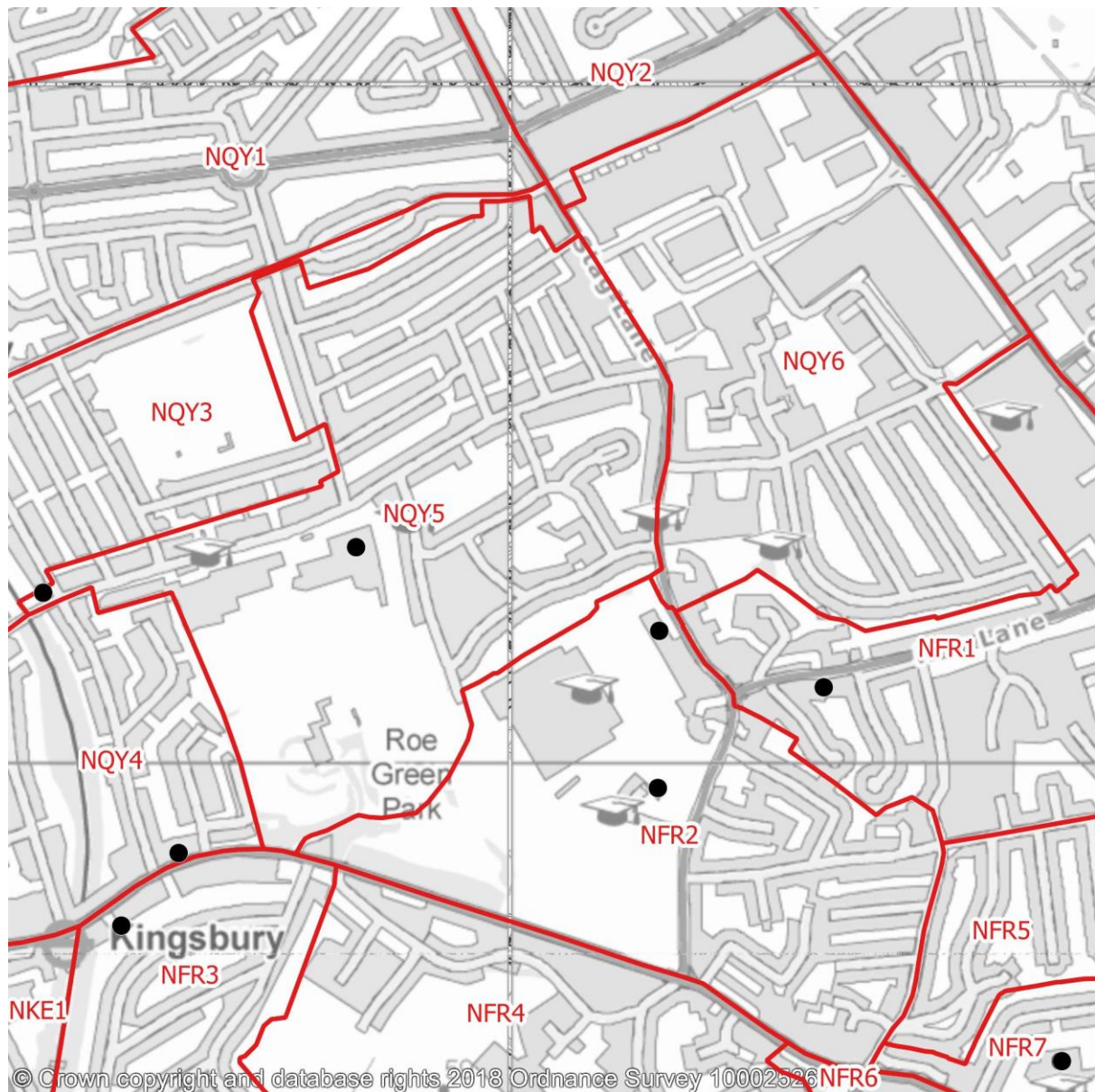
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## Proposal to move Mortimer Road into HQP2

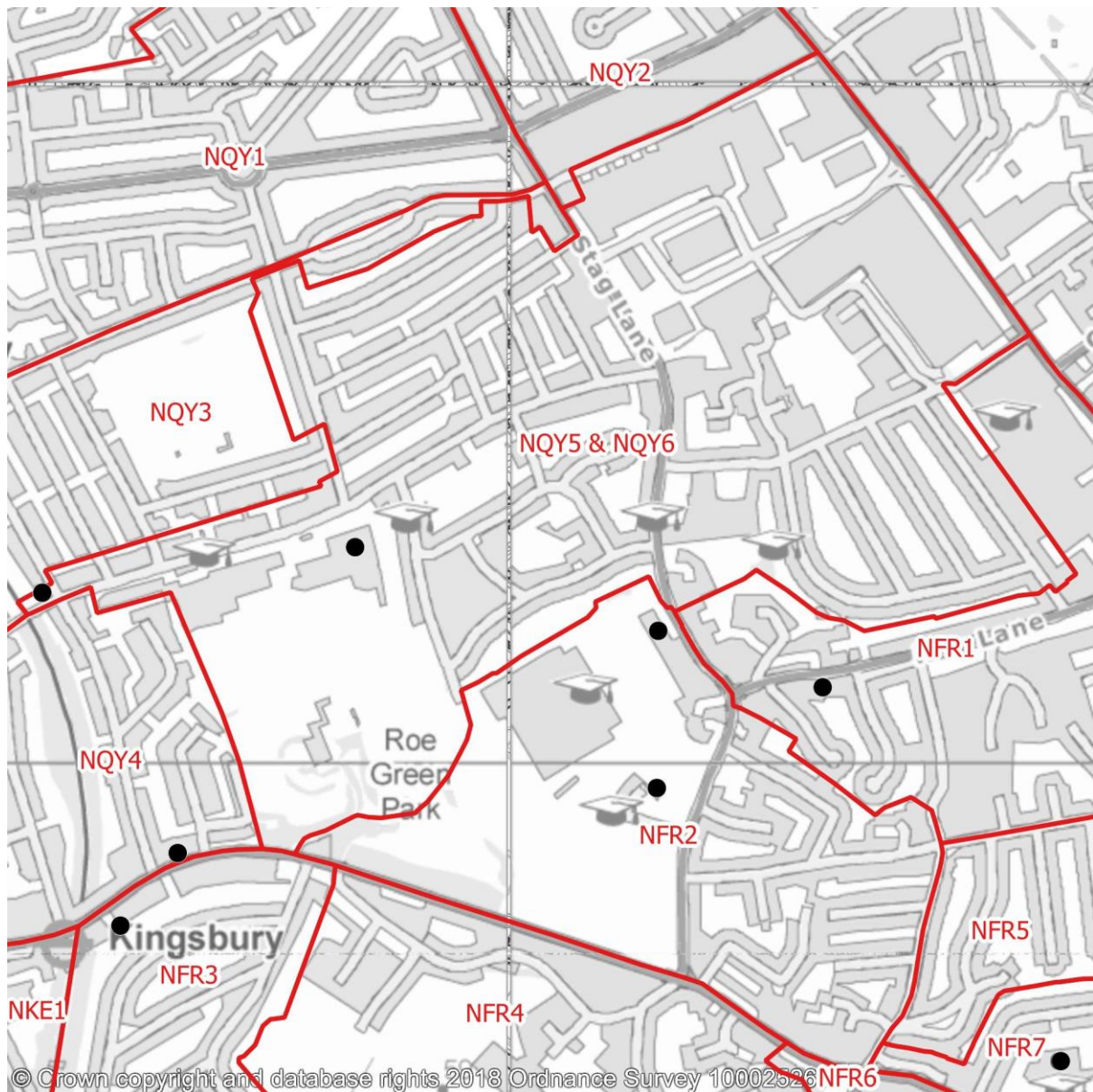


## Current arrangements for NQY5 and NQY6

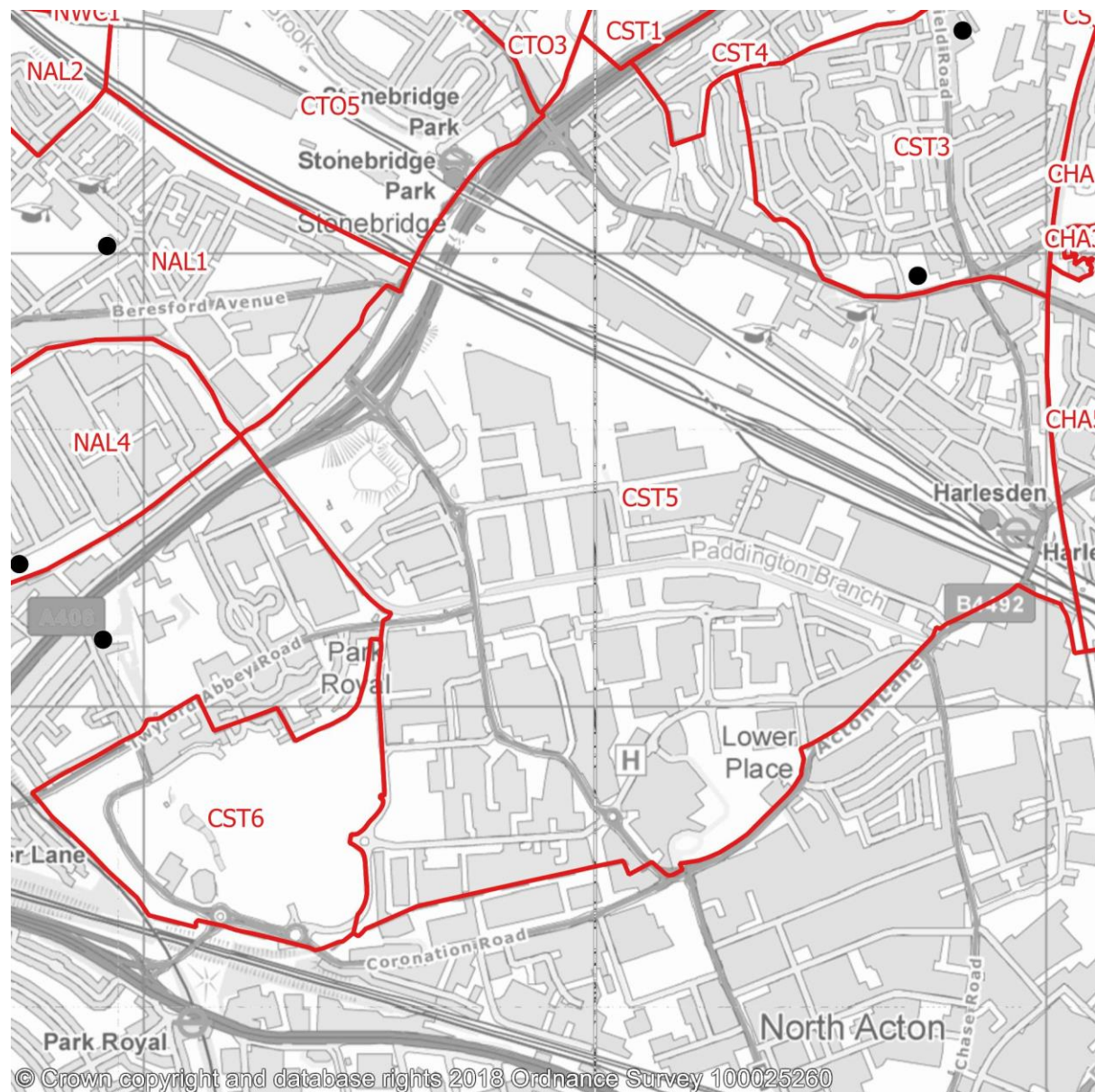




## Proposal to merge NQY5 and NQY6



## Current arrangement for CST5 and CST6







### Current arrangements for NSU1 and NSU4

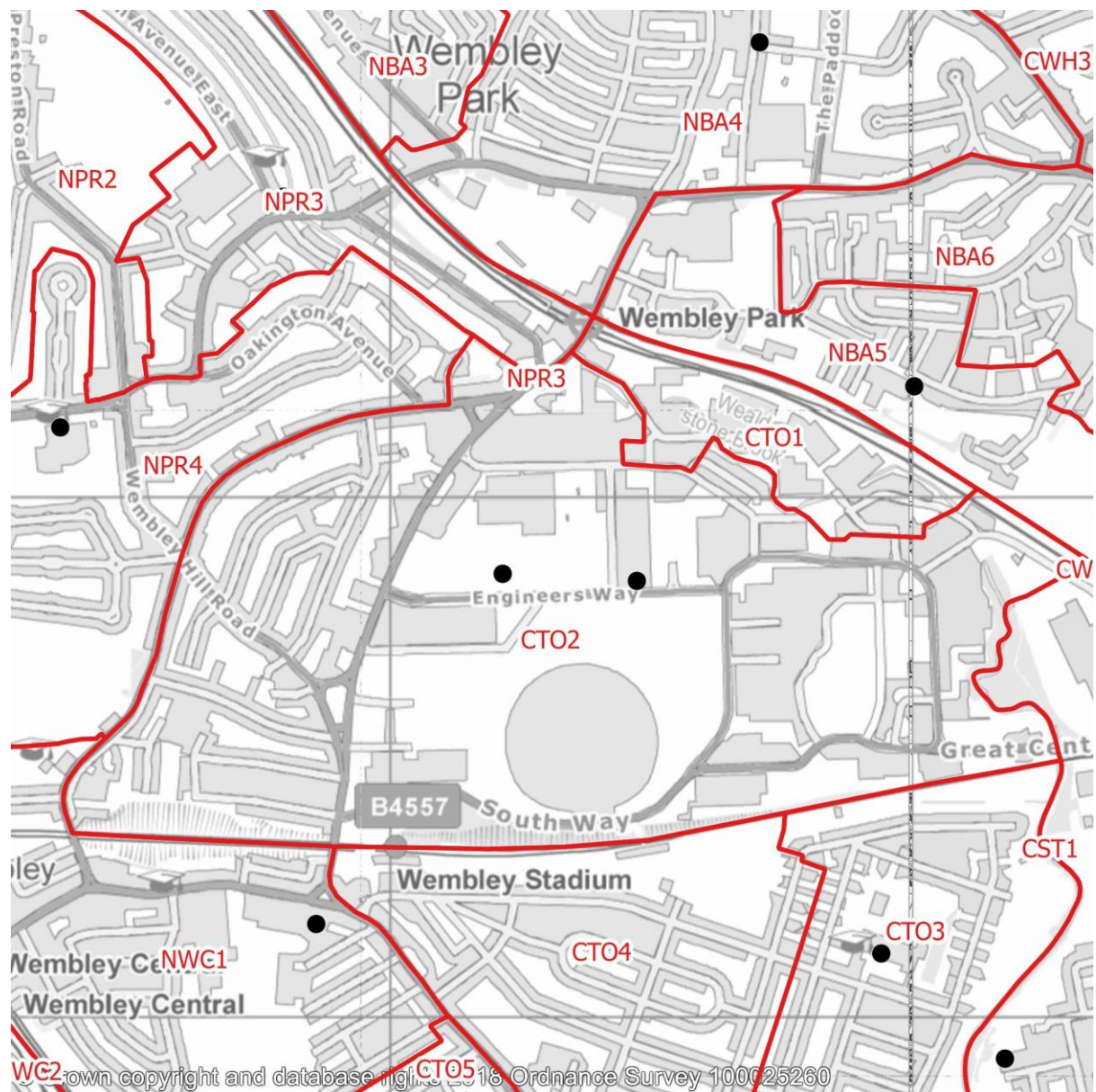




## Proposal for NSU1 and NSU4



### Current arrangements for CTO1 and CTO2

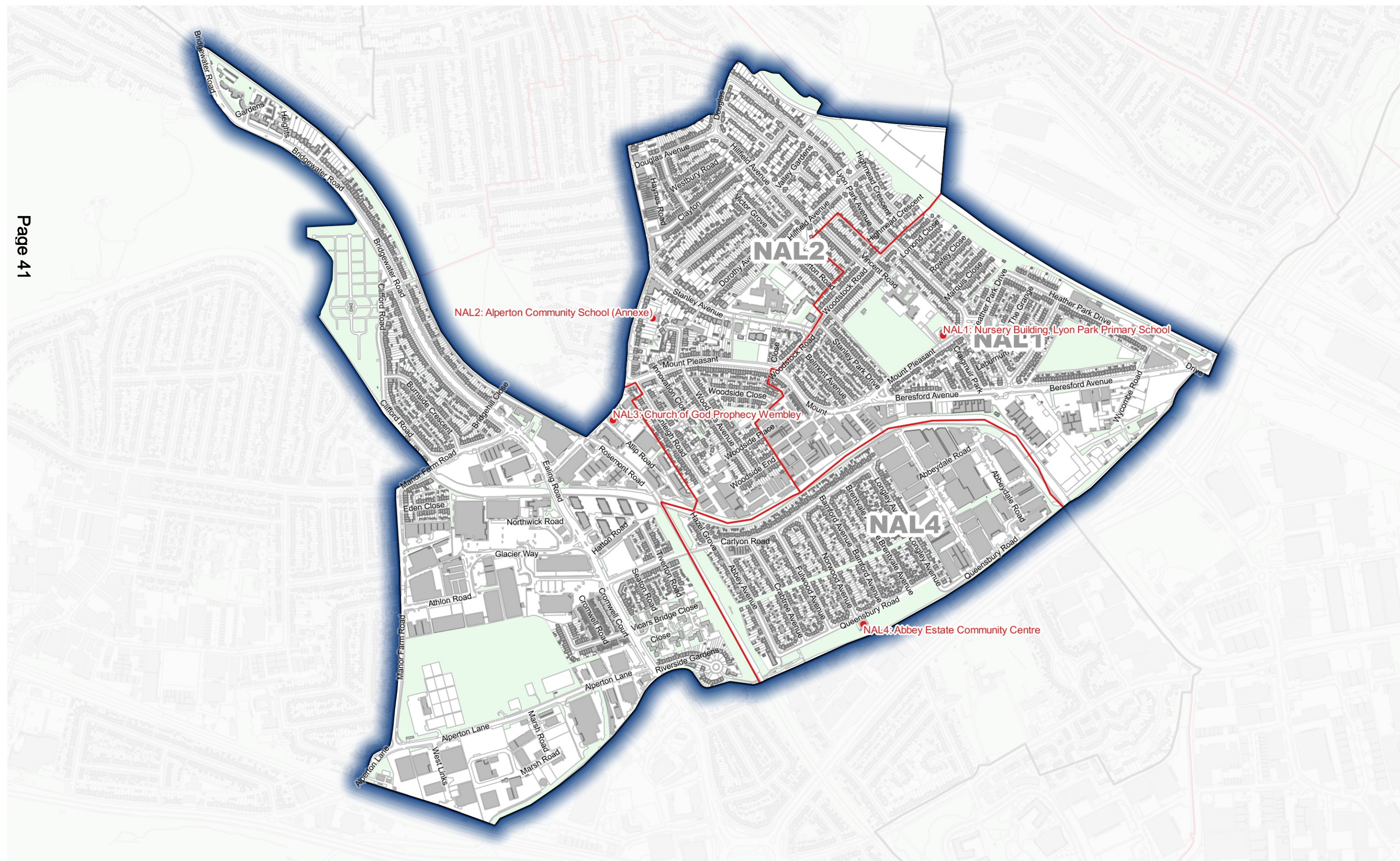




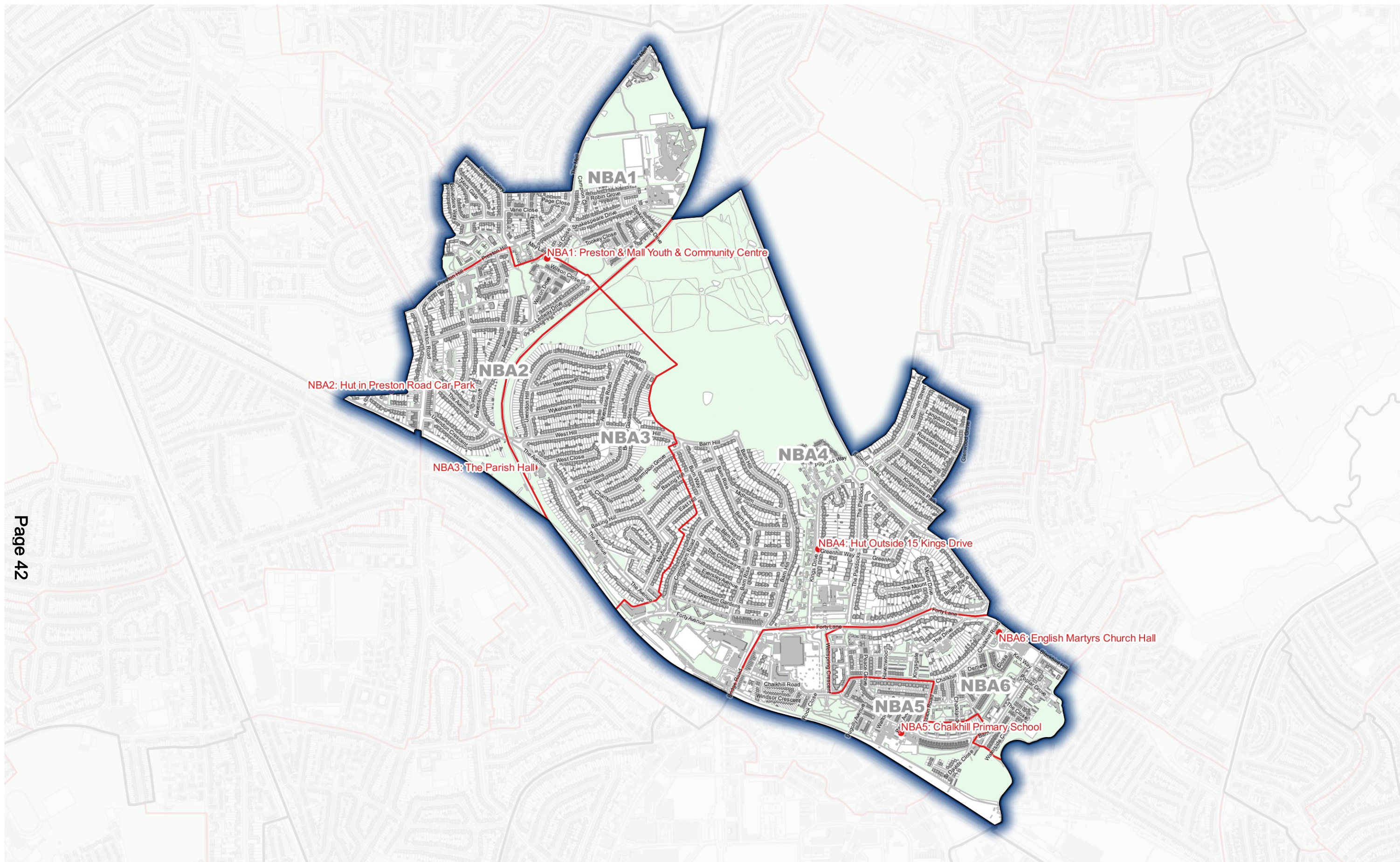
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# Brondesbury Park



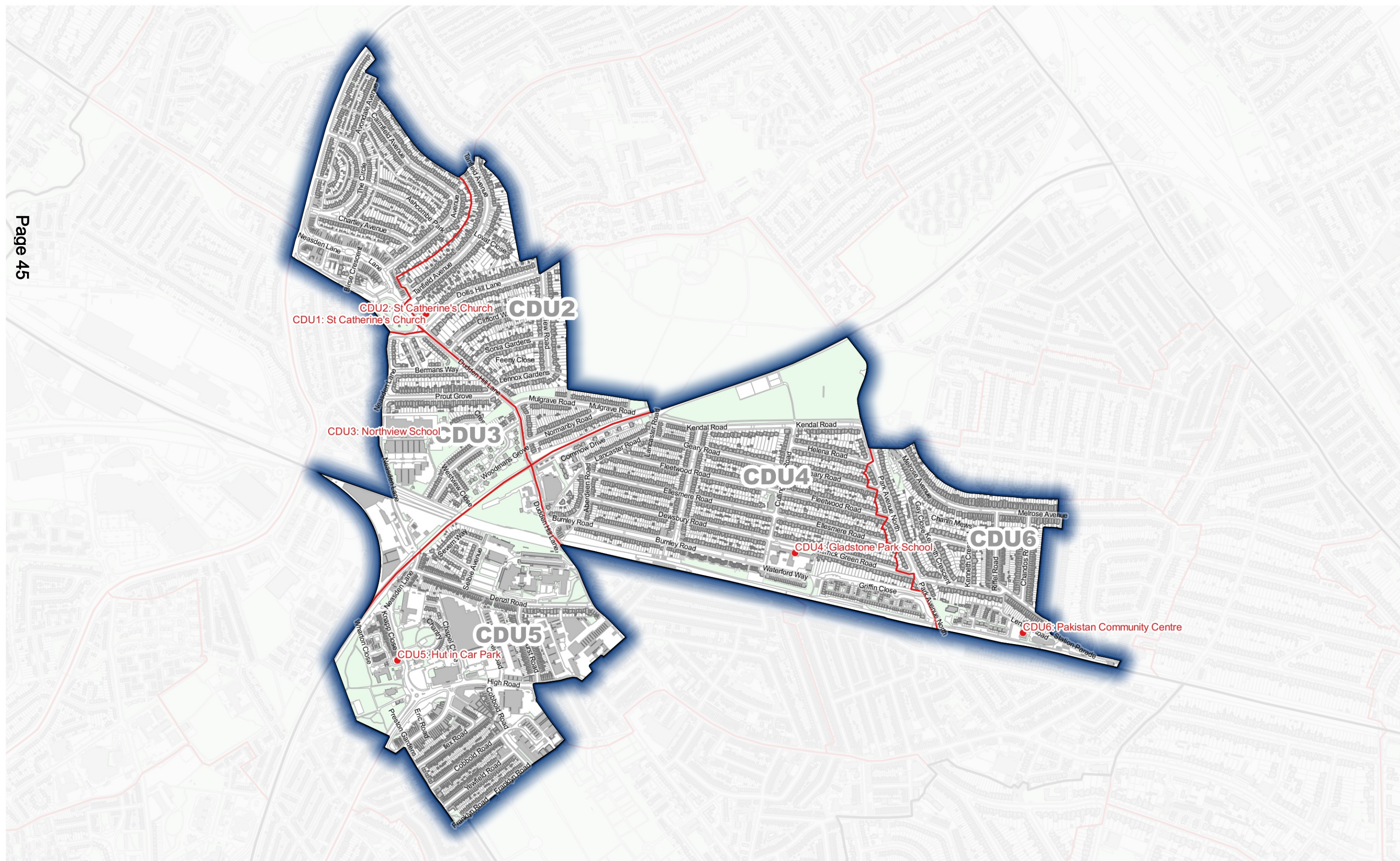




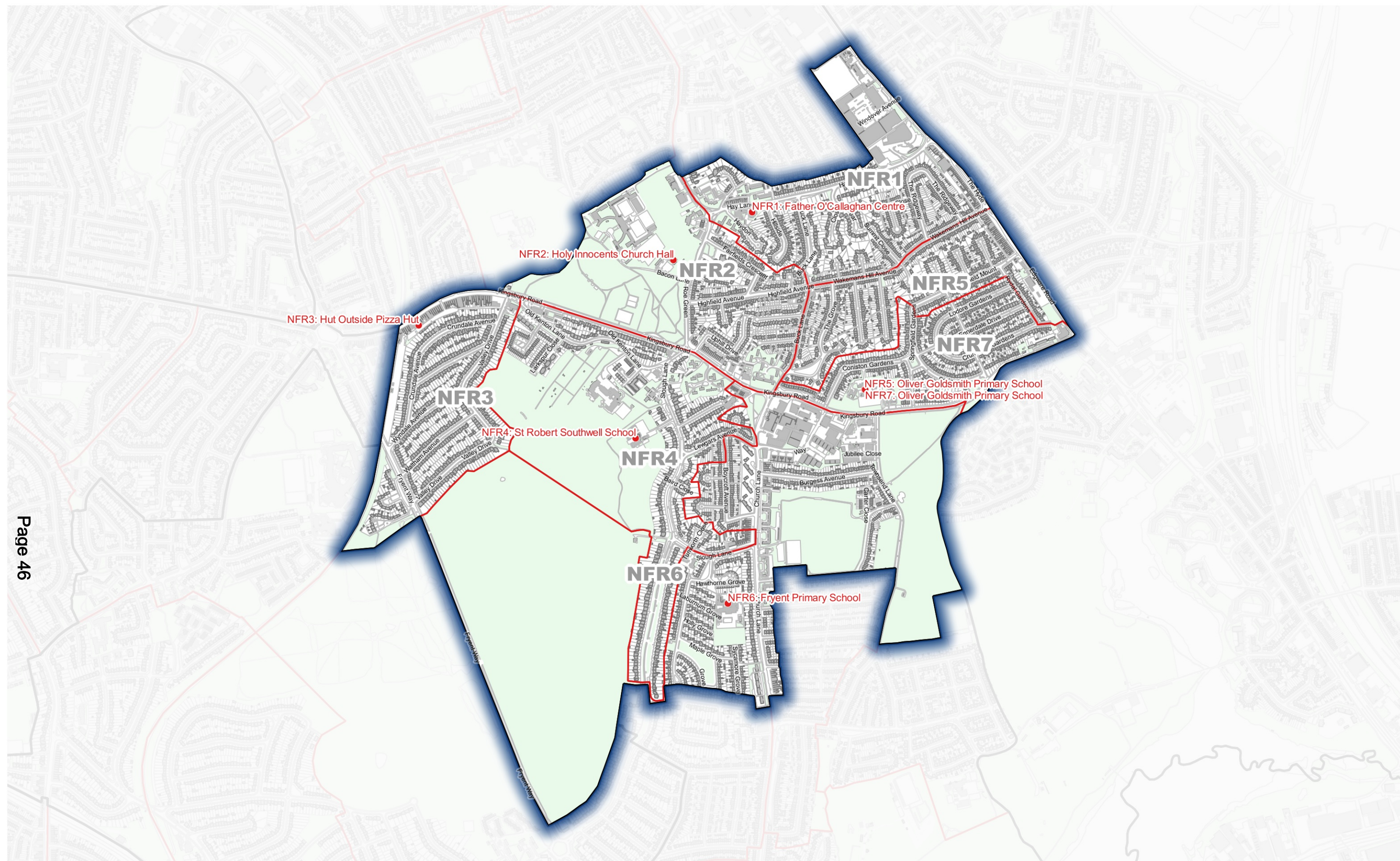
# Dollis Hill



















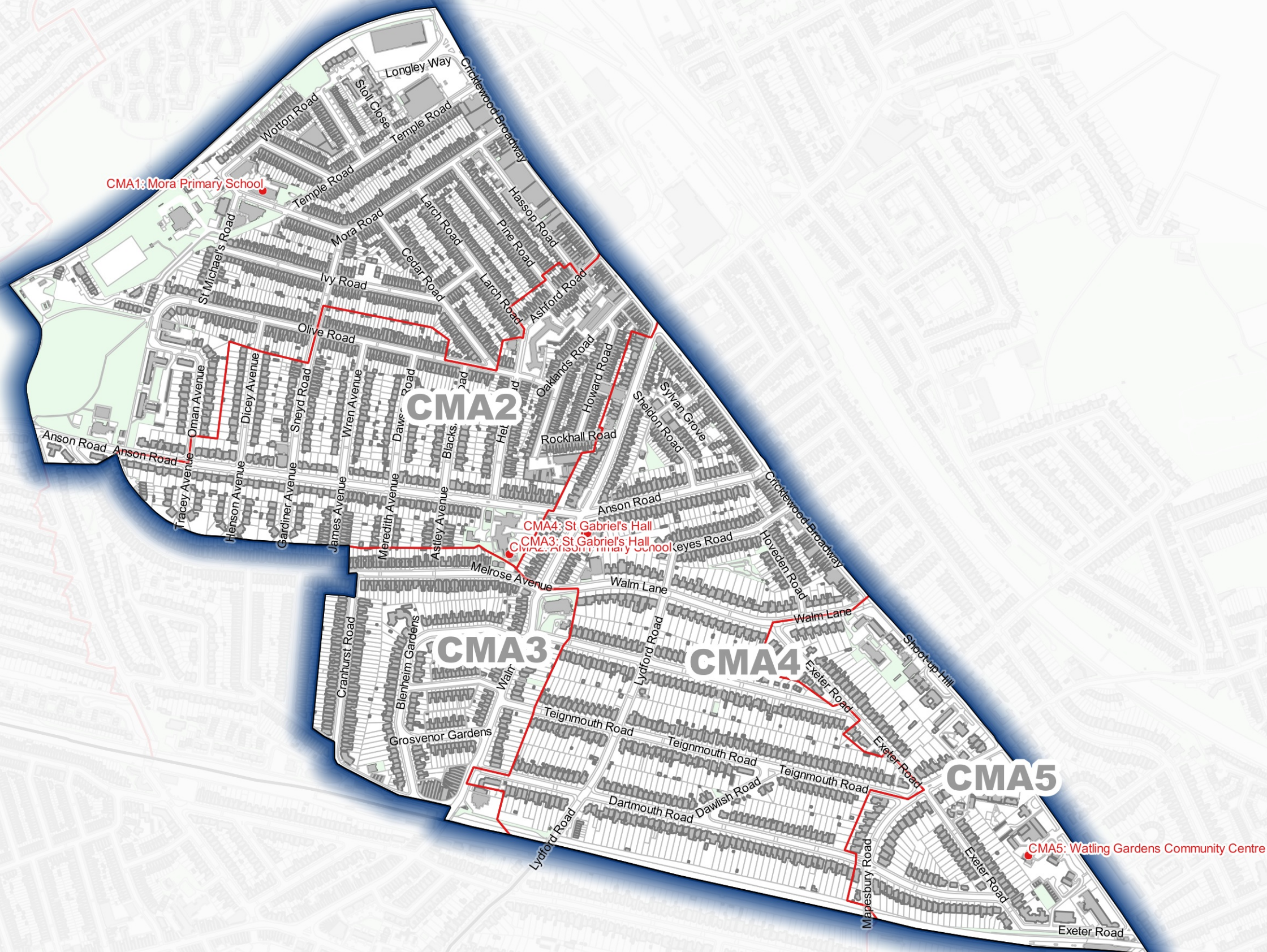




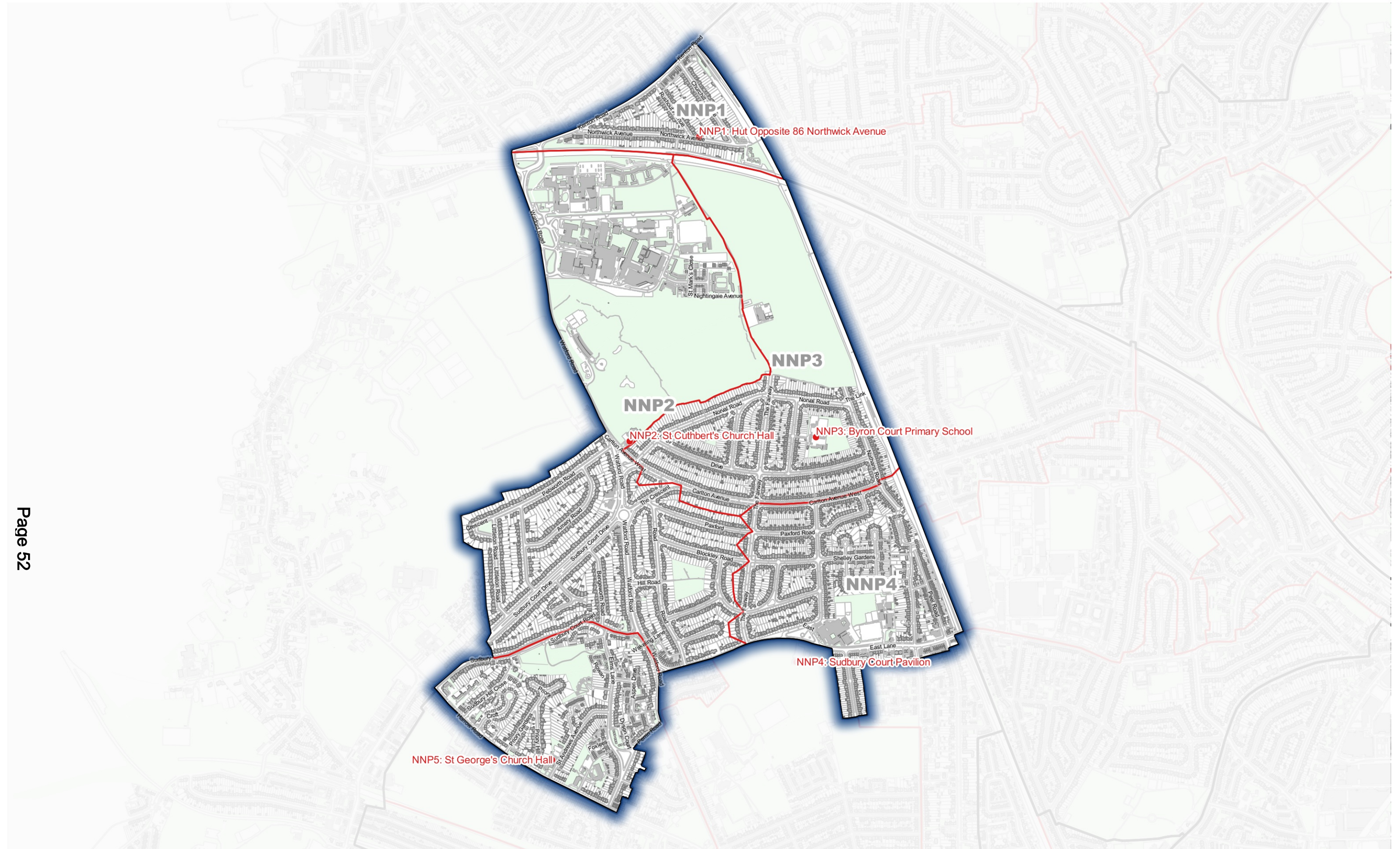








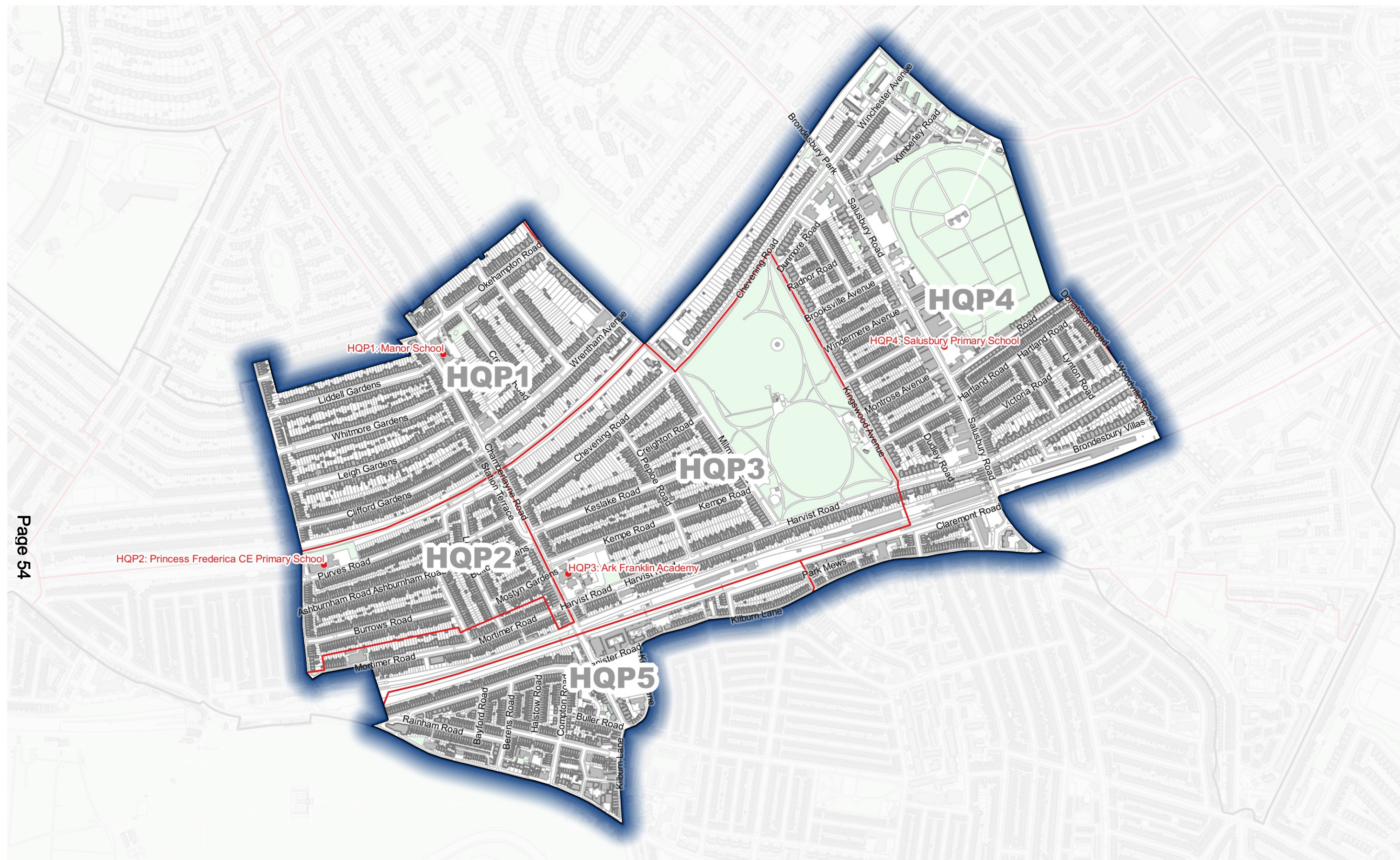




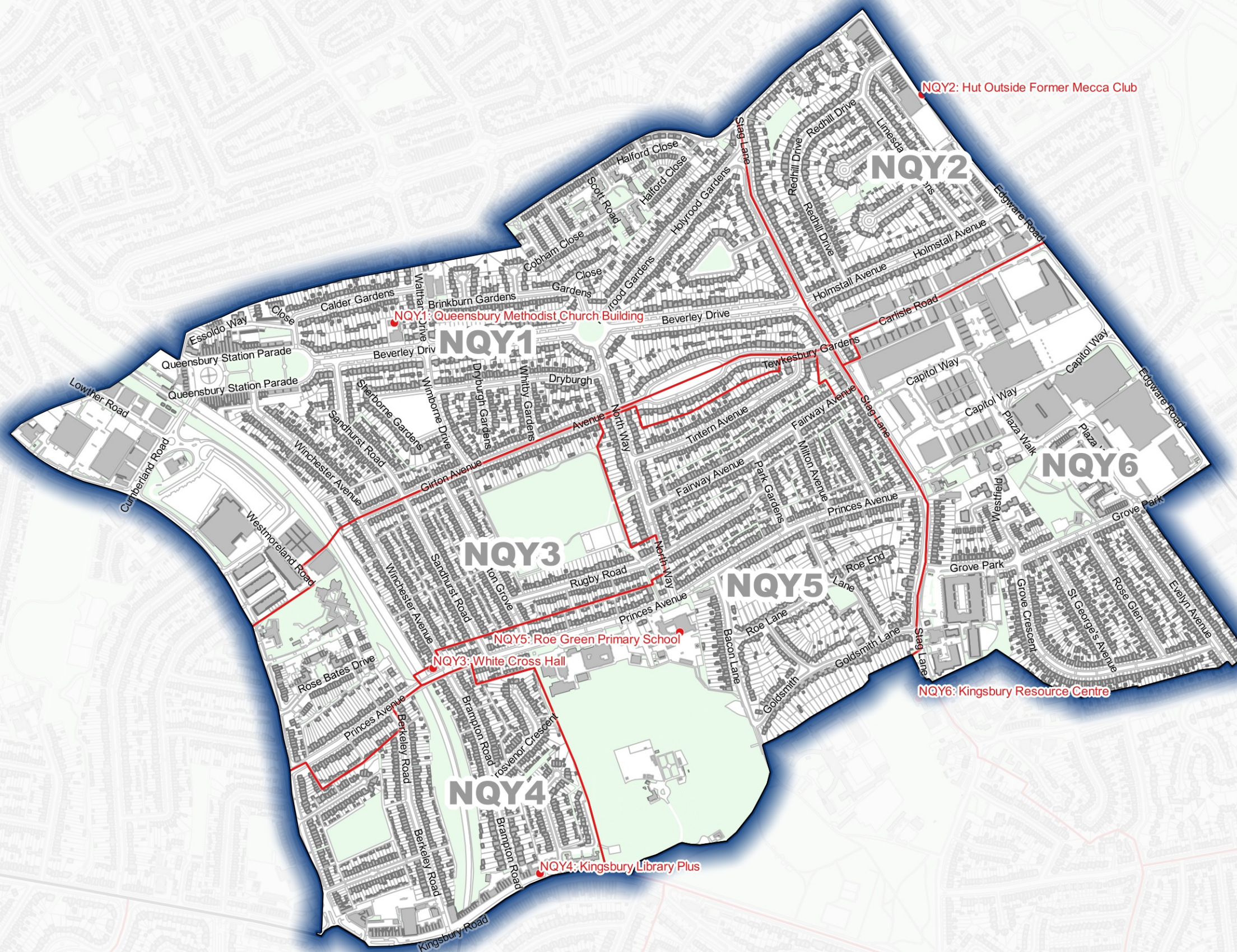




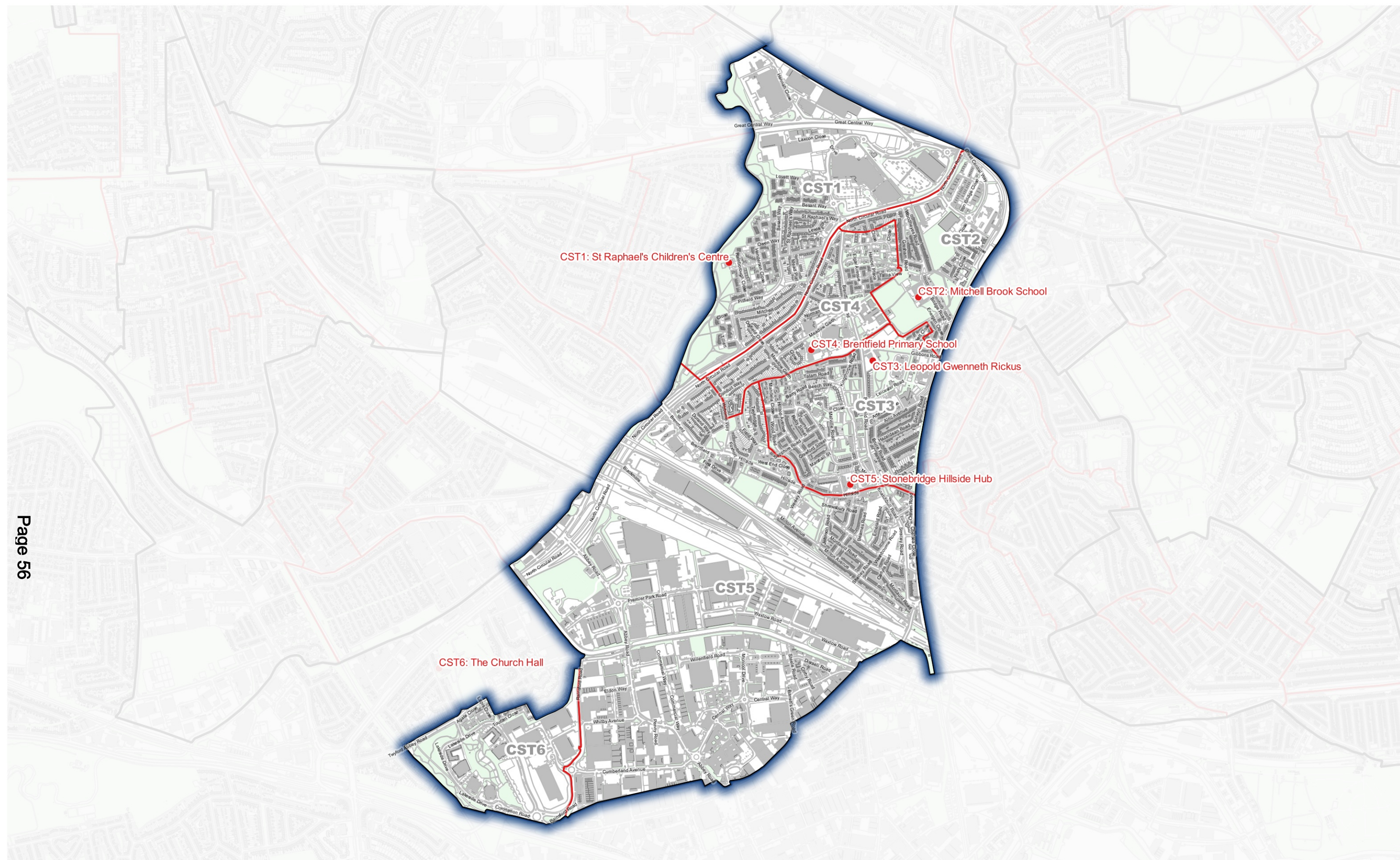




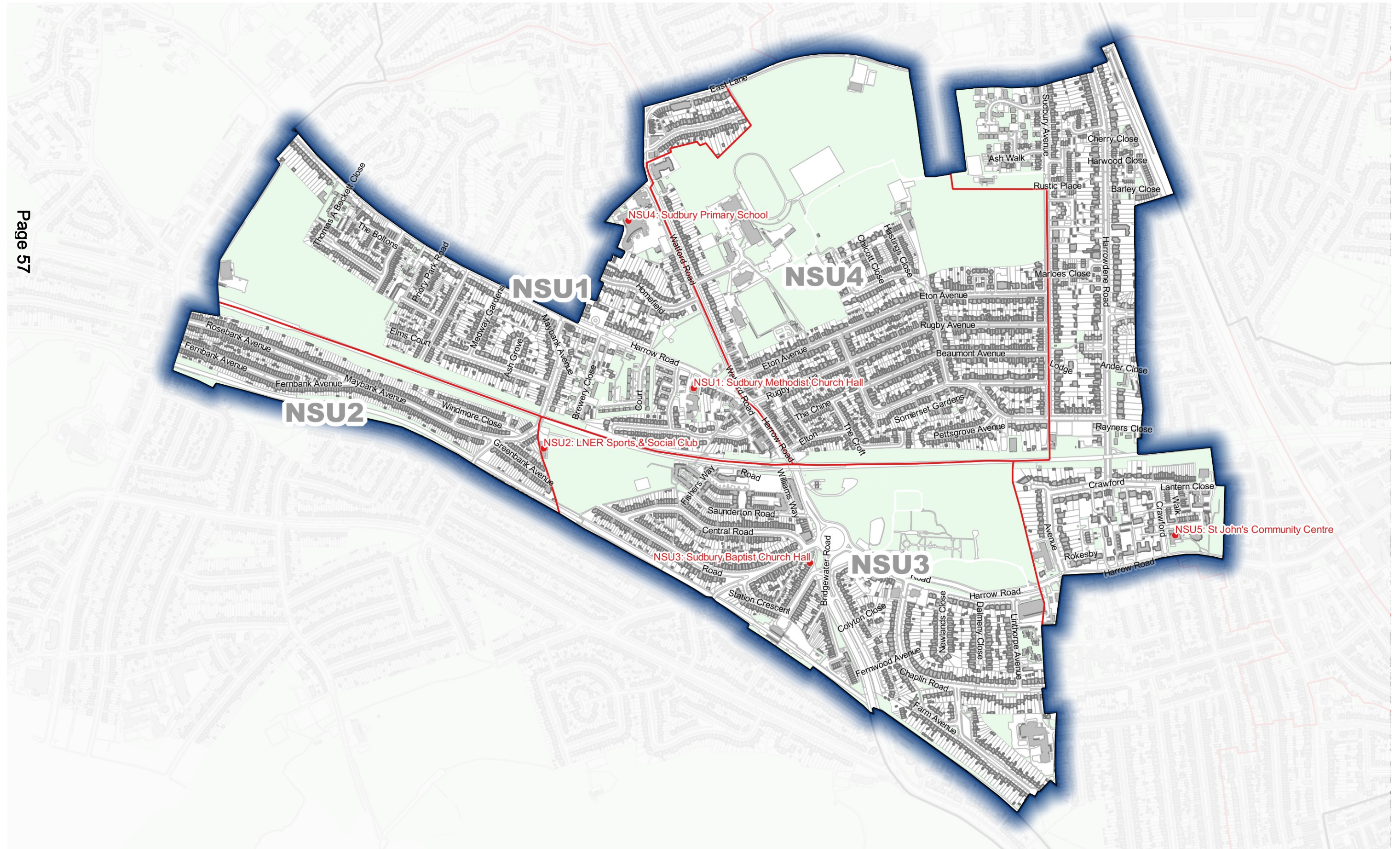




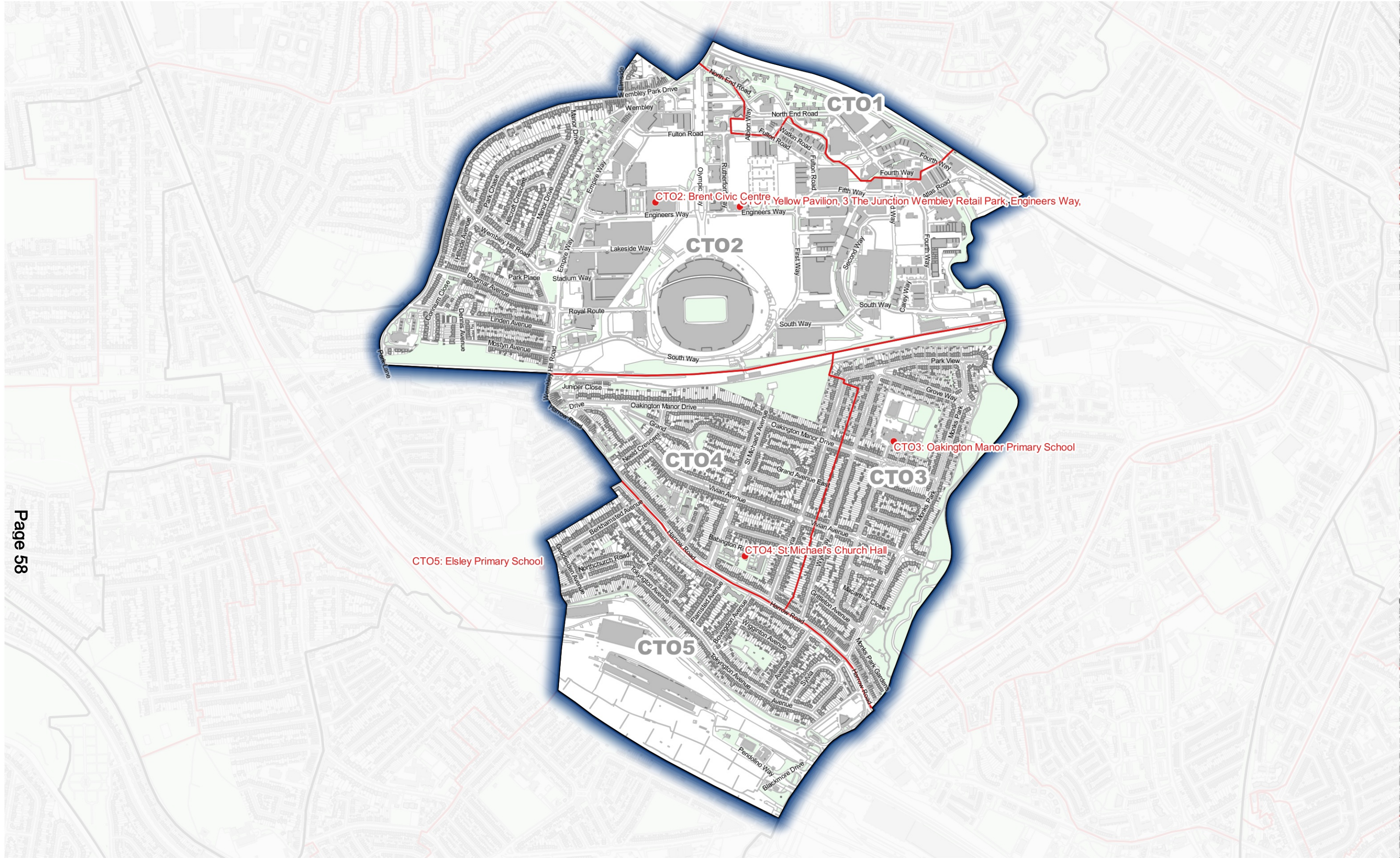




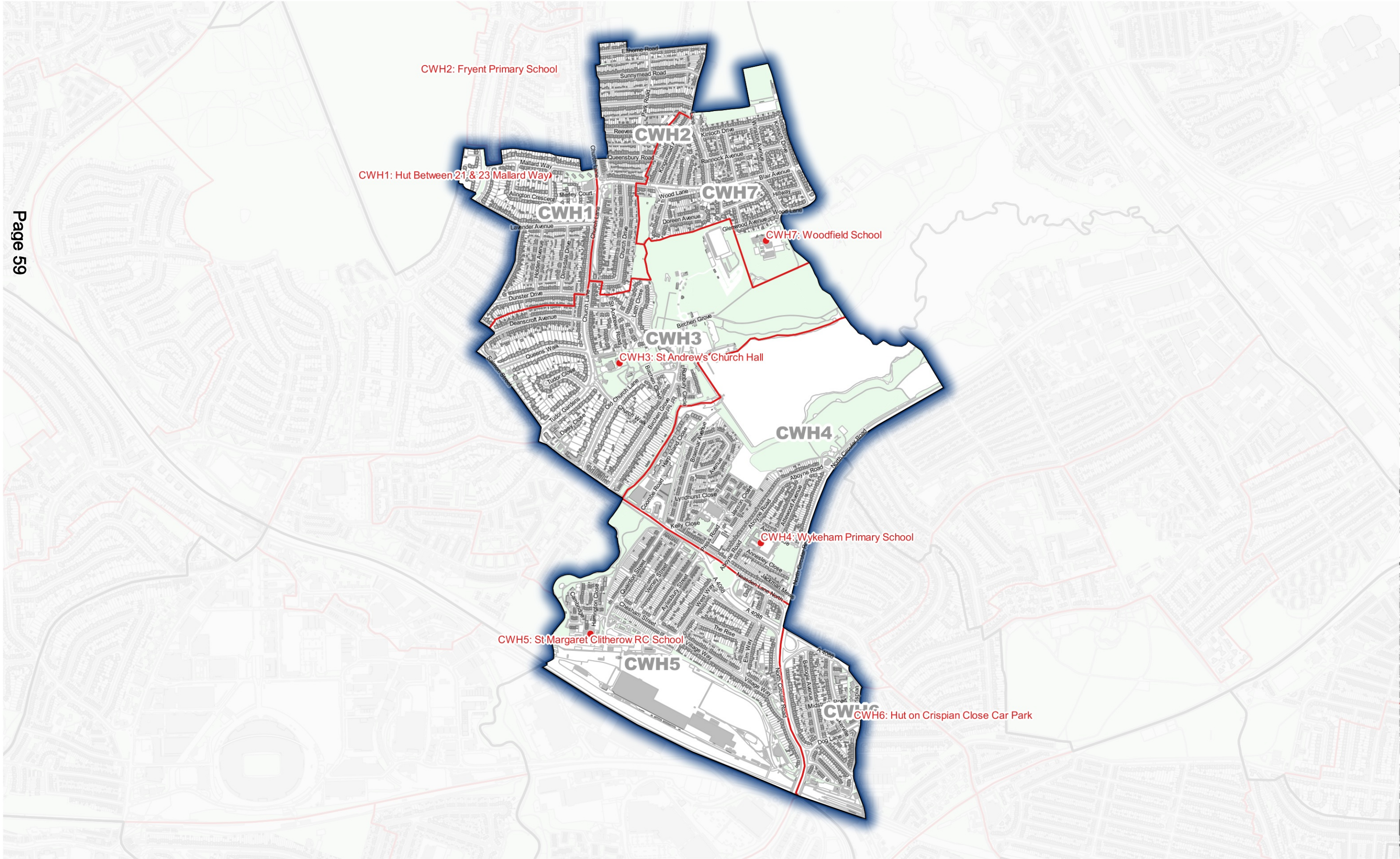








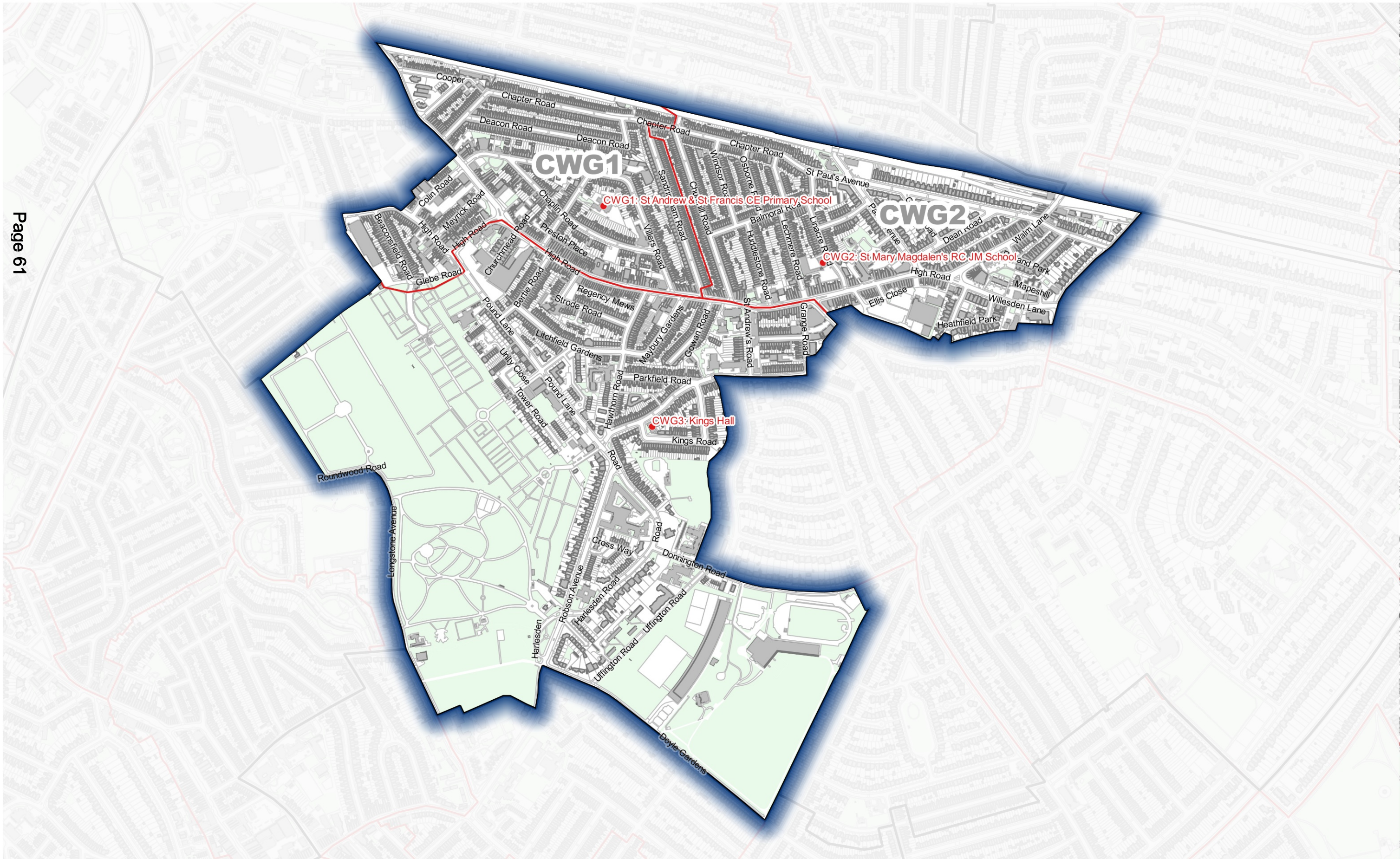














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## APPENDIX C – Summary of Proposals

No	Ward	Constituency	Polling District	Location	Recommendation
1	Alperton	Brent North	NAL1	Nursery Building, Lyon Park Primary School, Mount Pleasant Road	No change
2	Alperton	Brent North	NAL2	Alperton Baptist Church Hall, Between 155 & 157 Ealing Road	No change
3	Alperton	Brent North	NAL3	Church of God Prophecy Wembley, Former Bethel Community Centre	No change
4	Alperton	Brent North	NAL4	Abbey Estate Community Centre, Queensbury Road	No change
5	Barnhill	Brent North	NBA1	Preston & Mall Youth & Community Centre, The Mall	No change
6	Barnhill	Brent North	NBA2	Hut in Preston Road Car Park, Between 287-291 Preston Road	No change
7	Barnhill	Brent North	NBA3	The Parish Hall, Church of The Ascension	No change
8	Barnhill	Brent North	NBA4	Hut Outside 15 Kings Drive	No change
9	Barnhill	Brent North	NBA5	Chalkhill Primary School, Nursery Unit, Barnhill Road	No change
10	Barnhill	Brent North	NBA6	English Martyrs Church Hall, Chalkhill Road	No change
11	Brondesbury Park	Hampstead & Kilburn	HBP1	The Library at Willesden Green, 95 High Road	No change
12	Brondesbury Park	Hampstead & Kilburn	HBP2	Stember Hall Scouts Hut, Leighton Gardens	No change
13	Brondesbury Park	Hampstead & Kilburn	HBP3	Queens Park Community School, Aylestone Avenue	No change
14	Brondesbury Park	Hampstead & Kilburn	HBP4	The Refectory, Christ Church With St Laurence Brondesbury, Christchurch Avenue	No change
15	Brondesbury Park	Hampstead & Kilburn	HBP5	Landau House Community Centre, Christchurch Avenue	Change (page 5)
16	Dollis Hill	Brent Central	CDO1	Braintcroft School, Warren Road	No change
17	Dollis Hill	Brent Central	CDO2	Kingfisher Community Centre, Crest Road	No change
18	Dollis Hill	Brent Central	CDO3	Our Lady of Grace RC Junior School, Dollis Hill Lane	No change
19	Dollis Hill	Brent Central	CDO4	Our Lady of Grace RC Infants School, Dollis Hill Avenue	No change
20	Dudden Hill	Brent Central	CDU1	St Catherine's Church, Dudden Hill Lane	Change (page 5)
21	Dudden Hill	Brent Central	CDU2	St Catherine's Church, Dudden Hill Lane	Change (page 5)
22	Dudden Hill	Brent Central	CDU3	Northview School, Northview Crescent	Change (page 5)
23	Dudden Hill	Brent Central	CDU4	Gladstone Park School, Sherrick Green Road	Change (page 5)
24	Dudden Hill	Brent Central	CDU5	Hut in Car Park, St Mary's Willesden Parish, Neasden Lane	Change (page 5)
25	Dudden Hill	Brent Central	CDU6	Pakistan Community Centre, Marley Walk	Change (page 5)
26	Fryent	Brent North	NFR1	Father O'Callaghan Centre, Hay Lane	No change
27	Fryent	Brent North	NFR2	Holy Innocents Church Hall, Bacon Lane	No change
28	Fryent	Brent North	NFR3	Hut Outside Pizza Hut, 497 Kingsbury Road	No change
29	Fryent	Brent North	NFR4	St Robert Southwell School, Slough Lane	No change
30	Fryent	Brent North	NFR5	Oliver Goldsmith Primary School, Coniston Gardens	No change

31	Fryent	Brent North	NFR6	Fryent Primary School, Church Lane	No change
32	Fryent	Brent North	NFR7	Oliver Goldsmith Primary School, Coniston Gardens	No change
33	Harlesden	Brent Central	CHA1	Church End & Roundwood Unity Centre, 103 Church Road	Change (page 5)
34	Harlesden	Brent Central	CHA2	Leopold Primary School, Hawkshead Road	No change
35	Harlesden	Brent Central	CHA3	St Joseph's RC Primary School, Leopold Road	Change (page 5)
36	Harlesden	Brent Central	CHA4	John Keble CE Primary School, Crownhill Road	No change
37	Harlesden	Brent Central	CHA5	Harlesden Primary School, 101-119 Acton Lane	Change (page 5)
38	Kensal Green	Brent Central	CKG1	Roundwood Youth Centre, 49 Longstone Avenue	No change
39	Kensal Green	Brent Central	CKG2	Newman Catholic College, Harlesden Road	No change
40	Kensal Green	Brent Central	CKG3	All Souls Church Hall, Station Road	No change
41	Kensal Green	Brent Central	CKG4	Furness Primary School, Furness Road	No change
42	Kensal Green	Brent Central	CKG5	St Mark's Church Hall, All Souls Avenue	No change
43	Kensal Green	Brent Central	CKG6	Hazel Road Community Centre, 26 Hazel Road	No change
44	Kenton	Brent North	NKE1	Lindsay Park Baptist Church Hall, The Mall	No change
45	Kenton	Brent North	NKE2	Claremont High School, The Greenway	No change
46	Kenton	Brent North	NKE3	Uxendon Manor Primary School, Vista Way	No change
47	Kenton	Brent North	NKE4	Hut in Car Park, Harrow District Masonic Centre, Northwick Circle	No change
48	Kenton	Brent North	NKE5	Children's Centre, Mount Stewart Infant School, Carlisle Gardens	No change
49	Kilburn	Hampstead & Kilburn	HKI1	Christchurch (Brondesbury) CE School, Willesden Lane	No change
50	Kilburn	Hampstead & Kilburn	HKI2	Kilburn Square Housing Co-Op, Kilburn Square Tower	No change
51	Kilburn	Hampstead & Kilburn	HKI3	Kilburn Square Housing Co-Op, Kilburn Square Tower	No change
52	Kilburn	Hampstead & Kilburn	HKI4	Carlton Centre, Granville Road	No change
53	Kilburn	Hampstead & Kilburn	HKI5	Marian Community Centre, Cambridge Road	No change
54	Mapesbury	Brent Central	CMA1	Mora Primary School, Wotton Road	No change
55	Mapesbury	Brent Central	CMA2	Anson Primary School, Anson Road	No change
56	Mapesbury	Brent Central	CMA3	St Gabriel's Hall, 77 Chichele Road	No change
57	Mapesbury	Brent Central	CMA4	St Gabriel's Hall, 77 Chichele Road	No change
58	Mapesbury	Brent Central	CMA5	Watling Gardens Community Centre, Watling Gardens	No change
59	Northwick Park	Brent North	NNP1	Hut Opposite 86 Northwick Avenue	No change
60	Northwick Park	Brent North	NNP2	St Cuthbert's Church Hall, Carlton Avenue West	Change (page 5)
61	Northwick Park	Brent North	NNP3	Byron Court Primary School, Spencer Road	Change (page 5)
62	Northwick Park	Brent North	NNP4	Sudbury Court Pavilion, East Lane	Change (page 5)
63	Northwick Park	Brent North	NNP5	St George's Church Hall, St Andrew's Avenue	Change (page 5)

64	Preston	Brent North	NPR1	Preston Park Primary School, College Road	Change (page 5)
65	Preston	Brent North	NPR2	Hut on Pellatt Road, Off Preston Road	Change (page 5)
66	Preston	Brent North	NPR3	Wembley Christian Centre, Junction of Forty Avenue and Carlton Avenue East	No change
67	Preston	Brent North	NPR4	Wembley Primary School, East Lane	No change
68	Queens Park	Hampstead & Kilburn	HQP1	Manor School, Okehampton Road	No change
69	Queens Park	Hampstead & Kilburn	HQP2	Princess Frederica CE Primary School, College Road	Change (page 6)
70	Queens Park	Hampstead & Kilburn	HQP3	Ark Franklin Academy, Harvist Road	Change (page 6)
71	Queens Park	Hampstead & Kilburn	HQP4	Salusbury Primary School, Salusbury Road	Change (page 6)
72	Queens Park	Hampstead & Kilburn	HQP5	Ark Franklin Academy, Harvist Road	No change
73	Queensbury	Brent North	NQY1	Queensbury Methodist Church Building, Beverley Drive	No change
74	Queensbury	Brent North	NQY2	Hut Outside The Arch Climbing Wall, 5 Burnt Oak Broadway	No change
75	Queensbury	Brent North	NQY3	White Cross Hall, Corner of Winchester and Princes Avenue	No change
76	Queensbury	Brent North	NQY4	Kingsbury Library Plus, 522-524 Kingsbury Road	No change
77	Queensbury	Brent North	NQY5	Roe Green Primary School, Princes Avenue	Change (page 6)
78	Queensbury	Brent North	NQY6	Brent River College, Former Kingsbury Resource Centre, 364 Stag Lane	Change (page 6)
79	Stonebridge	Brent Central	CST1	St Raphael's Children's Centre, Rainborough Close	No change
80	Stonebridge	Brent Central	CST2	Mitchell Brook School, Bridge Road	No change
81	Stonebridge	Brent Central	CST3	Leopold Gwenneth Rickus, Brentfield Road	No change
82	Stonebridge	Brent Central	CST4	Brentfield Primary School, 41-43 Meadow Garth	No change
83	Stonebridge	Brent Central	CST5	Stonebridge Hillside Hub, 6 Hillside	Change (page 6)
84	Stonebridge	Brent Central	CST6	The Church Hall, Brentmead Gardens	Change (page 6)
85	Sudbury	Brent North	NSU1	Sudbury Methodist Church Hall, Harrow Road	Change (page 6)
86	Sudbury	Brent North	NSU2	LNER Sports & Social Club, Maybank Avenue	No change
87	Sudbury	Brent North	NSU3	Sudbury Baptist Church Hall, Station Approach	No change
88	Sudbury	Brent North	NSU4	Sudbury Primary School, Perrin Road	Change (page 6)
89	Sudbury	Brent North	NSU5	St John's Community Centre, Crawford Avenue	No change
90	Tokyington	Brent Central	CTO1	Yellow Pavilion, 3 The Junction Wembley Retail Park	Change (page 6/7)
91	Tokyington	Brent Central	CTO2	Brent Civic Centre, Engineers Way	Change (page 6/7)
92	Tokyington	Brent Central	CTO3	Oakington Manor Primary School, Oakington Manor Drive	No change
93	Tokyington	Brent Central	CTO4	St Michael's Church Hall, Babington Rise	No change
94	Tokyington	Brent Central	CTO5	Elsley Primary School, Tokyington Avenue	No change
95	Welsh Harp	Brent Central	CWH1	Hut Between 21 & 23 Mallard Way, at Junction with Alington Crescent	No change
96	Welsh Harp	Brent Central	CWH2	Fryent Primary School, Church Lane	No change



97	Welsh Harp	Brent Central	CWH3	St Andrew's Church Hall, Church Lane	No change
98	Welsh Harp	Brent Central	CWH4	Wykeham Primary School, Aboyne Road	No change
99	Welsh Harp	Brent Central	CWH5	St Margaret Clitherow RC School, Quainton Street	No change
100	Welsh Harp	Brent Central	CWH6	Hut on Crispian Close Car Park, Off Neasden Lane	No change
101	Welsh Harp	Brent Central	CWH7	Woodfield School, Glenwood Avenue	No change
102	Wembley Central	Brent North	NWC1	St Joseph's Wembley Pastoral Centre, 339 High Road	No change
103	Wembley Central	Brent North	NWC2	Ealing Road Library, Coronet Parade	No change
104	Wembley Central	Brent North	NWC3	Barham Primary School, Danethorpe Road	No change
105	Wembley Central	Brent North	NWC4	Methodist Church Hall, Ealing Road	No change
106	Willesden Green	Brent Central	CWG1	St Andrew & St Francis CE Primary School, Villiers Road	No change
107	Willesden Green	Brent Central	CWG2	St Mary Magdalen's RC JM School, Linacre Road	No change
108	Willesden Green	Brent Central	CWG3	Kings Hall, 155 Harlesden Road	No change







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## **Appendix D – Comments Received by the (Acting) Returning Officer to the consultation**

I note that Sudbury Ward is not on the list although the ward does have a few oddities that would be useful to correct for the future. Last time a lot of people were confused and found it odd that they walked past one polling station near or opposite their house to get to theirs some distance away.

The polling place for NSU1 is the Methodist Church. The polling place for NSU4 is Sudbury Primary School.

Stilecroft Gardens, East Lane and part of Watford Road are in NSU1. It would be more convenient to have them in NSU 4. Voters have to pass the polling station at Sudbury Primary in order to get to the Methodist Church. The caretaker at Sudbury Primary has to go to the Methodist Church to vote.

If this loads too much into NSU 4 why not transfer The Chine/Croft/Dell to NSU1 (or to NSU3). The Methodist Church and the Baptist Church are both closer than Sudbury Primary.

Please advise if Sudbury can be added to the wards for review.

Regards

**Member of the public**

As (Acting) Returning Officer for the London Borough of Camden, I have no objection to the proposals for the Brondesbury Park, Kilburn and Queens Park wards which form part of the Hampstead & Kilburn constituency.

Kind regards

**Mike Cooke**

**Chief Executive & (Acting) Returning Officer**

**London Borough of Camden**

All people including disabled should be able to walk to the polling station in no more than 5-7 minutes.

**Member of the public**

I am happy with my existing station - St Cuthbert's Church Hall in Northwick Park ward - easy to access/use and a centre for the community.

**Member of the public**



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